BF
637
.C6
X87

LIC ADMINISTRATION SERVICE No. 89

COUNSELING IN PERSONNEL WORK 1940-1944

A Bibliography

370.16
B95c

Compiled by
PAUL S. BURNHAM

LIBRARY

Brigham Young University

Call
No. [redacted]

[redacted]

Date Due

RESERVE			
RESERVE			
JAN 1 6 1961			
	[redacted]		

PRINTED IN U. S. A.

370.16
B93c

COUNSELING IN PERSONNEL WORK: 1940-1944

A BIBLIOGRAPHY ☆

Compiled by

PAUL S. BURNHAM

Assistant Professor of Psychology *and*

Associate Director, Department of Personnel Study, Yale University

Publication No. 89

Price, One Dollar

BYU
LIBRARY
PROVO, UTAH

137696

PUBLIC ADMINISTRATION SERVICE

1313 EAST 60TH STREET, CHICAGO ☆ 1944

COPYRIGHT, 1944, BY
PUBLIC ADMINISTRATION SERVICE

U.V.A.
LIBRARY
PROVO, UTAH

FOREWORD

Counseling involves both content and process. To include in this monograph all references involving content was impossible; to exclude them might imply that counseling requires only a ready smile and a sympathetic ear. The conflict was resolved by excluding three large areas of content, namely: (1) measurement of human characteristics such as aptitude, intelligence, and personality; (2) occupational literature; (3) literature on mental health. The compiler hopes to publish soon a bibliography on measurement in personnel work for which much of the material has already been collected. The literature on occupations is readily accessible through the Occupational Index. Bibliographies on mental health are available from the National Committee for Mental Hygiene and other sources.

References listed pertain to work with adults. Particular attention was given to the inclusion and classification of references on counseling employees, veterans, women, and older workers; also to community organization and post war aspects of counseling. However, counseling of job seekers, college students, and rehabilitation cases was not ignored.

Classifications were developed from the materials rather than imposed upon them. Duplication of references was avoided; items pertaining to more than one subject were classified under the heading which seemed most generally appropriate. The user, therefore, may need to consult several sections. For example, the person interested in Veteran Counseling will also find much of interest under Occupational Counseling and Rehabilitation Counseling. Likewise the employee counselor may find pertinent material under a number of headings. Where feasible all references to women were grouped together, but many references listed otherwise apply to women as well as to men.

This monograph is part of a bibliography of all phases of Personnel Work with adults, which contemplates separate sections on such subjects as Training, Selection, Employee Relations and Classification. The Yale University Department of Psychology has generously provided funds for the clerical work involved. The encouragement of Professors Donald G. Marquis and Mark A. May is particularly appreciated. Sincere thanks are due the many professional associates whose advice has benefited the bibliography immeasurably; it is regretted that space does not permit individual acknowledgements. Errors of omission or commission are those of the compiler who will welcome suggestions for the improvement of future monographs.

PAUL S. BURNHAM

Institute of Human Relations
Yale University
New Haven, Connecticut
August, 1944

CONTENTS

	Reference Numbers
EMPLOYEE COUNSELING	1 - 25
Job Adjustment and Morale	26 - 57
Older Workers	58 - 69
Psychiatric Aspects	70 - 89
Women Workers	90 - 114
OCCUPATIONAL COUNSELING	115 - 126
Bibliographies	127 - 139
Community Organization	140 - 144
Job Seekers	145 - 156
Occupational Information	157 - 181
Occupational Research	182 - 199
Post War	200 - 212
Vocational Guidance	213 - 238
Women	239 - 265
REHABILITATION COUNSELING	266 - 290
Employment	291 - 307
Vocational Rehabilitation	308 - 328
STUDENT COUNSELING	329 - 350
Adjustment	351 - 362
Evaluation	363 - 372
Programs in Colleges	373 - 398
Reading and Study Habits	399 - 421
VETERAN COUNSELING	422 - 446
Disabled	447 - 459
MISCELLANEOUS	460 - 461
Interviewing	462 - 469
Principles and Methods	470 - 477
Specific Fields	478 - 484
ABBREVIATIONS AND ADDRESSES	Page 28
AUTHOR INDEX	Page 34

EMPLOYEE COUNSELING

1. ANON. Counseling in the federal service. Person. Adm., August, 1943, 10-13.
Statement on employee counseling in the public service prepared by Council of Personnel Administration and Interdepartmental Conference on Employee Counseling, and adopted by U. S. Civil Service Commission.

2. BAKER, H. Employee counseling. Industrial Relations Section, Princeton University, 1944. Pp. 64. $1.00.
Survey of counseling in industry and government.

3. BARRON, M. E. Employee counseling in a Federal agency. Person. Adm., 1942, 4, No. 7, 1-11.
Discussion of Social Security Board program.

4. CLEETON, G. U. The new approach to employee discipline. Personnel, 1940, 16, 197-206.
Individualistic in philosophy and clinical in method.

5. COYER, E. J. A description of industrial counseling. Compass, January, 1944, 16-19.
Based on an analysis of the job performed for RCA Victor Division of Indianapolis.

6. DRAKE, C. A. The exit interview as a tool of management. Personnel, 1942, 18, 346-350.
Discussion of its values and techniques.

7. DREESE, M. Guiding principles in the development of an employee counseling program. Publ. Person. Rev., 1942, 3, 200-204.
Discussion of ten important principles.

8. EISLER, H. E. Personnel counseling obviously needed. Person. J., 1943, 22, 140-146.

9. FEAR, R. A. & JORDAN, B. Employee evaluation manual for interviewers. Psychological Corporation, 1943. Pp. 39.
Purpose, use, and interpretation of evaluation form.

10. HALE, W. W. Evaluation and counseling of teachers. J. Amer. Ass. colleg. Registr., 1941, 16, 287-294.
Faculty members at Birmingham-Southern College were rated by students and this material was used by the dean in counseling faculty members.

11. HARWOOD, S. How to work with people; scientific methods of securing cooperation. Cambridge Analytical Services, 1940. Pp. 197. $2.50.

12. HOSLETT, S. Counseling in a quartermaster depot. Social Serv. Rev., 1943, 17, 466-471.
Exit and grievance interviews with civilian employees.

13. JACKSON, J. J. Reprimanding employees. Person. J., June, 1941, 20, 73-80.

14. KUSHNICK, W. H. A guide to personnel counseling. Personnel, November, 1943, 20, 139-153.
Guide for establishing and conducting a counseling program developed out of War Department experiences.

15. MANOIL, A. M. Vocational guidance in prevention of occupational accidents. Occupations, 1943, 21, 381-383.
Effective procedures for reducing accidents.

16. MAXCY, E. C. Understanding people in work relationships. Personnel, 1942, 18, 371-376.
Outline of psychological and sociological research findings related to improvement of supervisor-worker relationships.

17. McGOWAN, C. L. Counseling as social case work: counseling in industry. Social Serv. Rev., 1943, 17, 135-137.
Purpose and scope of counseling in industry.

18. _____. Counseling comes to the work-bench. Occupations, December, 1943, 174-177.
Growth of employee counseling in wartime industry.

19. POWELL, L. & SCHILD, H. S. How to prepare and publish an employee manual. Special research report.

American Management Association, 1942, Pp. 35. $0.50.
Based on a survey of company practices.

20. SILVERS, C. W. Talking it over. Personnel, March, 1944, 330-339.
Suggested schedule of employee interviews to minimize labor turnover.

21. STALLEY, M. Employee counseling in the Federal Service. Compass, January, 1944, 20-22.
Outlines specific problems social workers face in making an effective contribution to the field of employee counseling.

22. TEAD, O. Employee counseling: a new personnel assignment -- its status and its standards. Advanc. Management, 1943, 8, 97-103.
Discussion of the duties and their relation to increase of women in industry.

23. U. S. WAR DEPARTMENT, Employee Relations Branch, Civilian Personnel Division. Mechanics of the Exit Interview. Personnel, January, 1944, 231-239.
Steps leading to exit interview, the interview, and forms used in recording interview data.

24. WATKINS, J. G. The use of service ratings for employee guidance. Publ. Person. Rev., July, 1943, 4, 168-172.

25. YAVNER, L. E. & SEIDMAN, H. Credit counseling for employees. Person. J., September, 1943, 91-96.
Description of New York City service.

Job Adjustment and Morale

26. ABEL, T. M. A study of a group of subnormal girls successfully adjusted in industry and the community. Amer. J. ment. Def., 1940, 45, 66-72.
Study of 84 girls from the Manhattan High School for Women's Garment Trades.

27. BROWN, J. S. Keeping office workers satisfied. Executives Serv. Bull., August, 1941, 1-2, 4.

28. BURNS, J. B. Improving employee morale. Person. Adm., February, 1943, 13-17.
Considerations which should receive attention of personnel officers and supervisors.

29. CLEETON, G. U. Studies in the psychology of vocational adjustment: miscellaneous papers. Carnegie Institute of Technology, 1940. Pp. 28.
Four studies related to vocational adjustment.

30. FINLEY, W. W., MOODY, J. E., GEORGE, W. E., MORSE, E. C., & LIVINGSTONE, R. S. Maintaining employee morale in wartime. Personnel Series No. 55. American Management Association, 1942. Pp. 40. $0.75.

31. FITE, H. A case study in employee morale. Publ. Person. Rev., 1941, 2, 138-140.
Methods used in improving morale of Los Angeles refuse collectors.

32. FRY, J. H. Orienting the new worker. Factory Management and Maintenence, May, 1943, 99-104.
Outlines plan used by North American Aviation Company.

33. GIBERSON, L. G. Personality problems in the office. Person. J., 1943, 21, 239-243.
Discussion of common difficulties and possible solutions.

34. HEYEL, C. How to create job enthusiasm. McGraw-Hill, 19-2. Pp. 253. $2.00.
How management can improve morale.

35. HOPPOCK, R., & ODOM, C. L. Job satisfaction. Occupations, 1940, 19, 25-28.
Review of research for 1938-1939.

36. HOPPOCK, R., & SHAFFER, R. H. Job satisfaction: researches and opinions of 1940-1941. Occupations, 1943, 21, 457-463.
A review of the 1940-1941 literature.

37. ICHHEISER, G. On certain conflicts in occupational life. Occup. Psychol., Lond., 1940, 14, 107-111.
Types of conflicts and how they may be resolved.

38. LURIE, W. A. The concept of occupational adjustment. Educ. psychol. Measmt,

1942, 2, 3-14.
Urges study of the separate factors involved in occupational adjustment.

39. McCLUSKY, H. Y., & STRAYER, F. J. Reactions of teachers to the teaching situation; a study of job satisfaction. Sch. Rev., 1940, 48, 612-623.
Survey of 131 public school teachers.

40. McMURRY, R. N. Handling personality adjustment in industry. Harper, 1944, Pp. 297. $3.00.
Importance of personality and emotional factors in relation to labor problems, the problem employee, selection problems and training problems.

41. McPEAK, C. F. Help workers to the right job. Person. J., 1943, 21, 289-294.
Improved efficiency through job adjustment.

42. NELSON, E. War-time requirements for employee morale. Person. Adm., April, 1943, 11-14.
Employee union point of view.

43. PATERSON, D. G., & STONE, C. H. Dissatisfaction with life work among adult workers. Occupations, 1942, 21, 219-221.
Study of 100 representative persons in each of seven occupational groups.

44. SCHMIDT, F. Counseling as social case work: counseling in industry by a family welfare agency. Social Serv. Rev., 1943, 17, 139-140.
Relation of family problems to industrial morale.

45. SEIDMAN, J. M. Dissatisfaction in work. J. soc. Psychol., 1943, 17, 93-97.
A study of 82 workers.

46. SEIDMAN, J. M. & WATSON, G. Satisfactions in work. J. consult. Psychol., 1940, 4, 117-120.
Study of job satisfaction in 190 youths aged 16-24.

47. SUPER, D. E. Avocations and vocational adjustment. Character & Pers., 1941, 10, 51-61.
Results of a study of 273 male hobbyists.

48. SUTERMEISTER, R. A. How to improve morale and increase production. Personnel, March, 1944, 279-287.
Positive steps to be taken in encouraging the urge to do a good job.

49. SUTHERLAND, R. L. Worker indifference. Person. J., 1943, 22, 201-205.
Cause and treatment presentation.

50. SYMONDS, P.M. Personality adjustment of women teachers. Amer. J. Orthopsychiat., 1941, 11, 14-21.
Discussion of personality needs in the profession.

51. _____. Suggestions for the adjustment of teachers. Teach. Coll. Rec., 1943, 44, 417-432.
Discussion of suggestions made by teachers themselves.

52. TALLMAN, F. F. Mental and psychological problems relative to industrial employment. J. Mich. med. Soc., 1943, 42, 710-715.
Discussion of types of problems referred to the plant psychologist.

53. WATSON, G., & SEIDMAN, J. M. Dissatisfactions in work. J. soc. Psychol., 1941, 13, 183-186.
Survey of 132 young men.

54. WOLFF, J. L. Employee morale: warnings and hints. Advanc. Management, 1941, 6, 104-107.
Factors in employee handbooks and supervisors' inconsiderateness that destroy morale.

55. WREN, H. A. The drives of workers. Person. J., 1942, 20, 317-323.
Factors related to aspiration to higher occupational status.

56. _____. Vocational aspiration levels of adults. Teachers College, Columbia University, 1942. Pp. 150. $1.85.
Factors contributing to the establishment of the level of aspiration and forces affecting vocational adjustment.

57. WRIGHT, H. A. Personal adjustment in industry. Occupations, 1940, 18, 501-505.
Personnel counseling at the Hawthorne plant of the Western Electric Company.

Older Workers

58. ANON. Hiring of older workers by War and Navy departments; recent activities of New York forty plus club. Monthly Labor Review, September, 1940, 51, 622-623.

59. ____. Maximum age for civil-service positions under national defense. Monthly Labor Review, June, 1941, 52, 1385-1386.

60. CARLSON, A. J. The older worker. Sci. Mon., N. Y., 1943, 57, 5-11.
A plea for fuller use of the older workers.

61. COWDRY, E. V. (Ed.) Problems of aging: biological and medical aspects. (2nd ed.) Williams & Wilkins, 1942. Pp. 936. $10.00.
Survey of aging from viewpoints of biology, sociology, physiology, psychology, and medicine.

62. FORD, E. Why we employ aged and handicapped workers. Illinois med. J., 1944, 85, 41-43.

63. GIBERSON, L. G., & OTHERS. Industrial aspects of aging personnel. Publ. Hlth. Rep., Wash., 1942, Suppl. No. 168, 22-33.
Findings of the Harvard Fatigue Laboratory.

64. LAWTON, G. After sixty-five? Ment. Hyg., N. Y., 1941, 25, 414-419.
Advocates a guidance bureau for the retired.

65. _____. Constructive proposals regarding older workers. Person. J., February, 1940, 300-308.
Recommends establishment in industrial and business organizations of a Job Reallocation Department, and suggests possible functions of such a department.

66. _____. (Ed.) New goals for old age. Columbia University Press, 1943. Pp. 210. $2.75.
Untapped resources which old people have for making useful contributions to society.

67. LAWTON, G., FOLSOM, J. K., COHN, A., LORGE, I., SCHILDER, P., & KAUFMAN, M. R. Old age and aging. Amer. J. Orthopsychiat., 1940, 10, 27-88.
Papers and discussions on aging presented at the 1939 Section Meeting of the American Orthopsychiatric Association.

68. LORGE, I. Intellectual changes during maturity and old age. Rev. educ. Res., 1941, 11, 553-561.
Review of literature since 1936.

69. McFARLAND, R. A. The older worker in industry. Harvard Business Review, Summer, 1943, 21, 505-520.

Psychiatric Aspects

70. BLAIN, D., & POWDERMAKER, F. Convoy fatigue and traumatic war neuroses in seamen. Lancet, 1943, 63, 402-405.
Review of development of program of treatment for merchant seamen.

71. BLOOD, W., HARWOOD, J., & VERNON, H.M. Discussion on effects of war-time industrial conditions on mental health. Proc. R. Soc. Med., 1942, 35, 693-698.
Urges recognition of worker as an individual and development of social groups within departments.

72. BROWN, M. The mental health of workers. Industr. Med., 1943, 12, 148-150.
Relation to safety efficiency and production.

73. BURLING, T. Mental hygiene in business and industry. Ment. Hyg., N.Y., 1941, 25, 177-187.
Psychiatrist works with the individual employee and also with the whole organization.

74. _____. The role of the professionally trained mental hygienist in business. Amer. J. Orthopsychiat., 1941, 11, 48-56.
Review of psychiatric service which can be rendered to employees.

75. CAMERON, E. S. Mental hygiene in industry. Publ. Hlth. Nurse, 1942, 34, 541-549.

76. CAPEL, E. H. Problems of neuroses in industry. Practitioner, 1942, 149,

354-363.
Psychological disorders and their importance in industrial relations.

77. GIBERSON, L. G. A wartime survey of industrial psychiatry. Med. Clin. N. Amer., 1942, 26, 1085-1103.
Outline of psychiatric dangers in wartime industry.

78. _____. Industrial psychiatry. Industr. Med., 1940, 9, 626-629.

79. _____. Psychiatry in personnel work. Person. Adm., 1943, 5, No. 6, 3-6.
Functions of industrial psychiatrist in personnel work.

80. GILDEA, M. C. L. Industrial psychiatry in wartime. Amer. J. Orthopsychiat., 1943, 13, 141-147. Social psychiatrists serve industry--
Waterbury and New Britain (Conn.) Mental Hygiene Society programs.

81. HASKINS, J. Psychiatry in personnel management. Person. J., 1942, 20, 338-345.
Contributions of the psychiatrist in selection and adjustment of workers.

82. LEWINSKY, H. Occupation and obsession. Brit. J. med. Psychol., 1943, 19, 388-393.
A psychoanalytical interpretation.

83. MENNINGER, K. A. Work as a sublimation. Bull. Menninger Clin., 1942, 6, 170-182.
Work satisfaction and mental health.

84. MINSKI, L. Rehabilitation of the neurotic. J. ment. Sci., 1943, 89, 390-394.
Maintains neuroses in industry are currently being neglected.

85. PARNEY, F. S. A practical approach to supervision of mental health in industry. Industr. Med., 1940, 9, 72-77.

86. RETAN, G. A. Emotional instability and teaching success. J. educ. Res., 1943, 37, 135-141.
Study of 152 teachers and recommendations for aid in adjustment.

87. ROSENBAUM, M., & ROMANO, J. Psychiatric casualties among defense workers. Amer. J. Psychiat. 1943, 100, 314-319.
Review of symptoms found in industry.

88. SELLING, L. S. A psychiatrist looks at industrial truancy. Industr. Med., 1943, 12, 189-201.
Psychiatric approach to problem of absenteeism in industry.

89. _____. Industrial psychiatry in wartime: employability of certain mental cases. Industr. Med., 1942, 11, 407-411.
Present limitations in use of psychiatrists in industry.

Women Workers

90. BAKER, H. Women in war industries. Res. Rep. Ser. industr. Relat. Princeton University, 1942, No. 66, Pp. 82.
Discussion of principal problems of women in industry.

91. BARUCH, D. W. Why they terminate. Journal of Consulting Psychology, January-February, 1944, 35-46.
Causes of and suggested antidotes for absenteeism and termination.

92. BUCHANAN, A. The lady means business: how to reach the top in the business world: the career woman's own Machiavelli. Simon and Schuster, 1942. Pp. 318. $2.50.

93. COURT, A. T. & OTHERS. Assimilating women workers -- reducing absenteeism. Production Series No. 141. American Management Association, 1942, Pp. 35, $0.75.

94. GLOVER, K. Women at work in wartime. Publ. Affairs Pamphl., 1943, No. 77. Pp. 32. $0.10.
Reports special unsolved problems of women workers.

95. GREAT BRITAIN. HOUSE OF COMMONS. SELECT COMMITTEE ON NATIONAL EXPENDITURE. Third report, session 1942-1943: health and welfare of women in war factories. H. M. Stationery Office, 1942. Pp. 24. 4d.

96. INSTITUTE FOR PSYCHOANALYSIS. Women in wartime. 1943. Pp. 39.
Problems of emotional adjustment caused by separations, women at work, rationing, etc.

97. LAIRD, D. A. & LAIRD, E. C. The psychology of supervising the working woman. McGraw-Hill, 1942. Pp. 202. $2.00.
Psychological and physiological factors relating to supervision of women workers.

98. MASCIOTTA, A. Married women and mothers in industry; general considerations and statistical study. Ginecologia, December, 1940, 6, 619-638.

99. MEADE, J. & MOEHRLE, P. H. Why women quit. Factory Management and Maintenance, February, 1944, 103-105.
Analysis of 1015 cases of turnover among women at Bell Aircraft Corporation.

100. MULFORD, M. Girls in war plants. Person. J., 1943, 21, 356-358.
Comments on changed standards of decency, morality and workmanship.

101. NATIONAL FOREMAN'S INSTITUTE. Supervising the woman war worker, 1942. Pp. 34. $0.50.
An aid to foremen who have never supervised women workers.

102. SEWARD, G. H. Psychological effects of the menstrual cycle on women workers. Psychol. Bull., 1944, 41, 90-102.
Review of the literature.

103. THOMPSON, A. Women in war industry. Tool Engr., November, 1942, Vol. 11, No. 11, 87-89.

104. U. S. BUREAU OF THE CENSUS. 16th census of the United States, 1940: population; family characteristics of women in the labor reserve in the United States. Government Printing Office, 1943. Pp. 7.

105. U. S. WOMEN'S BUREAU. Community services for women war workers. Government Printing Office, 1944. Pp. 11. $0.05.

106. _____. _____. Progress report on women war workers' housing, 1943. Government Printing Office, 1944. Pp. 10. $0.05.

107. _____. _____. Recreation and housing for women war workers, by M. V. Robinson. Bulletin No. 190. Government Printing Office, 1942. Pp. 40. $0.10.

108. _____. _____. Safety clothing for women in industry, by M. T. Mettert. Special Bulletin No. 3. Government Printing Office, 1941. Pp. 11.

109. _____. _____. Successful practices in the employment of nonfarm women on farms in Northeastern States, 1943. Government Printing Office, 1944. Pp. 44. $0.10.

110. _____. _____. The woman counselor in war industries. An effective system, by D. K. Newman. Special Bulletin No. 16. Government Printing Office, February, 1944.

111. _____. _____. Washing and toilet facilities for women in industry; recommendations for installation and maintenance. Government Printing Office, 1942. Pp. 11. $0.10.

112. _____. _____. When you hire women. Government Printing Office, 1944. Pp. 16. $0.10.

113. _____. _____. Women workers in their family environment. Government printing Office, 1941. Pp. 82. $0.15.

114. VERNON, M. D. The relationship of occupation to personality. Brit. J. Psychol., 1941, 31, 294-326.
Interview study of 71 women in professional, secretarial, and commercial occupations.

OCCUPATIONAL COUNSELING

115. ANON. 32,000,000 Americans, war and the U. S. employment service. Employment Sec. Rev., July, 1942, 3-18.
Employment problems of minorities; personal preference factors.

116. BELL, H. M. Matching youth and jobs. American Council on Education, 1940. Pp. 277. $2.00.
Study of needs of young people seeking jobs and ways of meeting those needs.

117. BERDIE, R. F. Can factors in vocational choice be weighted? Occupations, 1943, 22, 43-46.
Occupational security is factor most desired by 150 male high school graduates.

118. CARPENTER, H. S. Illinois analyzes its interviews. Employment Sec. Rev., July, 1940, 5-7.
Description of the Interview Analysis Unit established in the Chicago office of the Illinois State Employment Service.

119. DAVID, P. T. Barriers to youth employment. American Council on Education, 1942, Pp. 110. $1.75.
Report prepared for the American Youth Commission.

120. GRANGER, L. B., SOBEL, L. H., & WILKINSON, W. H. H. Toward job adjustment, with special reference to the vocational problems of racial, religious and cultural minority groups. Welfare Council of New York City, 1941. Pp. 78. $0.50.
Manual for interviewers in employment agencies.

121. KEMPFER, H. Seven principles for letters of recommendation. Amer. School Board Journal, November, 1940, 21-22.

122. LANDY, E. (Dir.) The occupational follow-up and adjustment service plan. National Association of Secondary-School Principals, 1940. Pp. 96. $0.85.
Outline of follow-up study of post-school occupational training and experience.

123. _____. (Dir.) The occupational follow-up and adjustment service plan (revised). National Association of Secondary-School Principals, 1941. Pp. 118.
Suggested program of occupational follow-up of former high-school pupils.

124. PATERSON, D. G., GERKEN, C. d'A, & HAHN, M. E. The Minnesota Occupational Rating Scales and Counseling Profile. Science Research Associates, 1941. Pp. 133. $9.75.
Two techniques for collecting and relating case data designed for use in guidance classes or by the individual counselor.

125. REEVES, F. W. The occupational adjustment of youth. American Council on Education, 1940. Pp. 16. Free.
Brief resumé of H. M. Bell's "Matching Youth and Jobs."

126. (VARIOUS.) From school to work; with special reference to youth not going to college. Publ. Clark Univ. Libr., 1941, 9, No. 2. Pp. 47.
Proceedings of joint conference of educators and employers of youth.

Bibliographies

127. HOPPOCK, R., & SPIEGLER, S. 66 best books on occupational information and guidance. Arranged in suggested order of purchase for an average public school library. Occupational Index, Inc., 1941. Pp. 6. $0.25.

128. HUTSON, P. W. Selected references on guidance. Sch. Rev., 1940, 48, 540-546.
Annotated bibliography of 1939-1940 titles.

129. _____. Selected references on guidance. Sch. Rev., 1941, 49, 541-547.
Annotated bibliography of 1940-1941 titles.

130. _____. Selected references on guidance. Sch. Rev., 1943, 51, 428-433.

131. Occupational Index, edited by R. Hoppock. Occupational Index, Inc.
Quarterly guide to literature on occupations.

132. TRAXLER, A. E. Reading resources for counselors. Educ. Rec. Suppl. Bull. G., February, 1942, Pp. 25.
Bibliography suggested for the library of the school counselor.

133. U. S. OFFICE OF EDUCATION. A guidance bookshelf on occupations, by W. J. Greenleaf. Publication No. 2590. Government Printing Office, 1941. Pp. 26.
Annotated list of 81 publications.

134. _____. _____. 80 new books on occupations, by W. J. Greenleaf. Government Printing Office, 1940. Pp. 31.
Selected and annotated list of books published between January 1939 and July 1940.

135. _____. _____. Guidance books, 1942-43, by W. J. Greenleaf. Bull. No. 3059. Government Printing Office, 1943. Pp. 13.

136. _____. _____. Occupational information and guidance bibliography, 1937-38, by P. T. Orata, & W. B. Cookingham. Bull. No. 212. Pp. 521. Government Printing Office, 1941.
Comprehensive annotated bibliography of 4413 titles.

137. _____. _____. Occupational information and guidance bibliography, 1939, by P. T. Orata. Government Printing Office, 1941. Pp. 388. $0.40.

138. (VARIOUS). Guide to occupations. Pittsb. Schs. 1941, 15, 151-190.

139. VOCATIONAL GUIDE, edited by R. K. BURNS. Science Research Associates.
An annotated, monthly bibliography of selected materials on occupations and vocational guidance.

Community Organization

140. CONNECTICUT STATE DEPARTMENT OF EDUCATION. Community adjustment programs in the postwar period. January, 1944. Pp. 25.

141. _____. _____. Establishing a community guidance bureau, by R. H. Mathewson. Methods and procedures in setting up a guidance clinic for out-of-school youth and adults. Guidance Bulletin II, March, 1940. Pp. 12.

142. _____. _____. Organizing a community adjustment program, by R. H. Mathewson. A descriptive outline of practices and procedures for youth leaders, teachers and educational supervisors, guidance workers, and community service workers in the field of guidance and adjustment. Guidance Bulletin I, March, 1940. Pp. 28.

143. U. S. OFFICE OF EDUCATION. Community occupational surveys, by M. W. Zapoleon. Government Printing Office, 1942. Pp. 199. $0.25.

144. (VARIOUS.) Organizing the community for vocational guidance; contributed by the Out-of-School Guidance Committee N. V. G. A. Occupations, 1943, 22, 102-108.
Methods and steps necessary; and experience of three services now in operation.

Job Seekers

145. ANON. Jobs with Uncle Sam. Vocational Trends, May, 1941, pp. 18-19.
Brief article on how to get a federal civil service job.

146. BOYNTON, P. W. Six ways to get a job. Harper, 1940. Pp. 147. $1.50.
Self-help guide for the individual applicant.

147. BROOKE, E. E. The right job for you and how to get it. Noble & Noble, 1941. Pp. 304. $1.90.
Guide to vocational self-analysis and placement.

148. BROUGHTON, P.S. Man meets job--how Uncle Sam helps. Public Affairs Committee, 1941. Pp. 32. $0.10.
Describes U. S. Employment Service and the services offered to employers and workers.

149. DREESE, M. How to get the job. Occup. Monogr., 1941, No. 19. Pp. 48.
Job seeker's guide.

150. HOME OWNERS' LOAN CORPORATION. What can I say? (Personnel Department, Chicago Regional Office), December 1, 1940. Pp. 25.
Discusses how to sell one's self through effective letters of application.

151. LANCASTER, W. H. Teaching applicants how to apply for jobs. Employment Sec. Rev., October, 1940, 15-16.

152. LYNCH, J. T. Instructor's manual for "The strategy of job finding." Prentice-Hall, 1941. Pp. 88.

153. LYONS, G. J., & MARTIN, H. C. The strategy of job finding. Prentice-Hall, 1940. Pp. 408. $4.00; $3.00, school edition.

154. METROPOLITAN EMPLOYMENT COUNSELLORS. Handbook for young job hunters; a digest of current employment information with suggestions for preparation, seeking, and keeping a position. 1940. Pp. 28. $0.25.

155. O'ROURKE, L. J. Opportunities in government employment. Garden City Publishing Co., 1940. Pp. 307. $1.00.
Present facts about obtaining a Federal government position, working for the government, and training for advancement after appointment.

156. PERKINS, J. A. Finding jobs in the city hall. Public Management, March, 1942, 80-82.
Why college graduates in public administration have difficulty in getting city jobs.

Occupational Information

157. CARDELL, A. J. Occupational classification. Person. J., 1943, 22, 54-57.
Pooled opinion classification of qualifications necessary for 400 wartime jobs.

158. CARLISLE, N. V. Wartime opportunities for men. Dutton, 1943. Pp. 205. $2.50.
Discussion of types of jobs in the armed services and in war industry.

159. CARMICHAEL, L. Some educational implications of the national roster. Educ. Rec., 1941, 22, 461-473.
Source of information for skills in demand.

160. _____. The national roster of scientific and specialized personnel. Science, 1940, 92, 135-137.

161. _____. The national roster of scientific and specialized personnel: a progress report. Science, 1941, 93, 217-219.

162. _____. The national roster of scientific and specialized personnel. Sci. Mon., N. Y., 1944, 58, 141-147.
Its potential usefulness in the war and post-war periods.

163. DUCKAT, W. Occupations in the Bible: many of our common occupations existed thousands of years ago. Occupations, November, 1943, 21, 226-228.

164. EDWARDS, A. C. & WERMIEL, B. Occupations of federal employees. Person. Adm., April, 1940, 6-9.
Discussion of U. S. Civil Service Commission's study of occupational groups into which federal employees are divided.

165. EISMAN, L. (Ed.) Occupational outlines on America's major occupations. Science Research Associates, 1940. Pp. 400. $9.75.
The 100 occupations in which three-fourths of all workers earn their living.

166. LOGIE, I. R. (Ed.) Careers in the making: readings in modern biography as studies in vocational guidance. Harper, 1942. Pp. 243. $1.40.

167. NELSON, C. J., & DRURY, R. F. State governmental employment in 1940. State Government, November, 1940, 221-223, 234-235.

168. N. Y. STATE DEPARTMENT OF CIVIL SERVICE. Careers in New York State government. N. Y. State Dept. of Civil Service and Committee of College Deans of the Assoc. of Colleges and Universities of the State of N. Y., 1942. Pp. 62. $0.15.

169. SHARTLE, C. L. Fitting workers to jobs. Person. J., 1942, 20, 328-332.

Describes occupational analysis work of the U.S.E.S.

170. _____. New defense personnel techniques. Occupations, 1941, 19, 403-408.
Contributions of the Occupational Analysis Section of the U.S.E.S.

171. _____. The Manning Table -- a personnel blue-print. Occupations, 1943, 22, 20-23.
Predicts future value of industry manning tables to personnel workers and vocational counselors.

172. SMITH, M. L., & WRIGHT, K. R. Occupations and salaries in federal employment. Monthly Labor Review, January, 1941, 66-85.
Occupational and earning status of federal civilian employees as of December 31, 1938.

173. SPENGLER, J. J. Some effects of changes in the age composition of the labor force. S. Econ. J., October, 1941, 8, 157-175.

174. U. S. BUREAU OF THE BUDGET. Convertibility list of occupations and industrial classification for reports from individuals. Government Printing Office, October, 1940. Pp. 55.

175. U. S. BUREAU OF THE CENSUS. Alphabetical index of occupations and industries. (Based on the 1940 census.) Government Printing Office, 1940. Pp. 607. $1.25.

176. U. S. CIVIL SERVICE COMMISSION. Civilian war service opportunities: employment opportunities in the federal service of special interest to college students and recent college graduates. Government Printing Office, 1943. Pp. 80.

177. U. S. DIVISION OF LABOR STANDARDS. Occupation hazards and diagnostic signs: a guide to impairments to be looked for in occupations, by L. I. Dublin, & R. J. Vane. Government Printing Office, 1942. Pp. 70. $0.10.

178. U. S. EMPLOYMENT SERVICE. Dictionary of occupational titles. 4 Vols. Contents: Part I, Definitions of Titles. Pp. 1287. $2.00. Part II, Titles and Codes. Pp. 330. $1.00. Part III, Conversion Tables. Pp. 259. $1.00. Part IV, Entry-occupational Classification. Pp. 108. $0.20. Supplement, edition 2, July, 1943. Pp. 525. $0.60. Government Printing Office.

179. U. S. OFFICE OF EDUCATION. Occupational information and guidance; organization and administration, by L. S. Hawkins, H. A. Jager, & G. M. Ruch. Government Printing Office, 1940. Pp. 18.

180. U. S. WAR MANPOWER COMMISSION. Job family series (various). Government Printing Office, 1944.

181. ZORBAUGH, G. S. M. Vocational information conference at Ohio State University. Occupations, January, 1943, 21, 367-380.
Discusses questions of interest to colleges and high schools.

Occupational Research

182. ANDERSON, H. D., & DAVIDSON, P. E. American job trends. Occup. Monogr., 1941, No. 22. Pp. 52. $0.50.
Popularized statement of occupational employment changes since 1890.

183. _____. Occupational trends in the United States. Stanford University Press, 1940. Pp. 618. $6.50.
Composition and changing conditions of the American working population.

184. ANON. Content of a good occupational monograph: the basic outline. Occupations, October, 1940, 9, 20-23.

185. DAVENPORT, D. H., & WELCH, E. H. Occupational outlook research. Publ. Person. Rev., April, 1941, 123-129.
Discussion of the Occupational Outlook Service of the Bureau of Labor Statistics.

186. DREESE, M. Surveying the nation's specialists. Occupations, April, 1942, 514-516.
Describes work of the Committee on

Wartime Requirements for Specialized Personnel.

187. EDWARDS, A. M. Occupation and industry statistics. J. Amer. Stat. Ass., September, 1941, 387-392.
Includes information about the new occupation classification used in the 1940 census.

188. FABRICANT, S. Employment in manufacturing, 1899-1939: an analysis of its relation to the volume of production. Nat. Bur. of econ. Research, 1942, No. 41. Pp. 362. $3.00.

189. MENEFEE, S. C. Can occupational trends be predicted? Occupations, 1941, 20, 10-14.
Technological and population trends in relation to vocational guidance.

190. SHARTLE, C. L. Vocational guidance and job families. Occupations, 1942, 20, 506-508.
Description of their establishment and their value in vocational guidance.

191. SHARTLE, C. L. & OTHERS. Ten years of occupational research. Occupations, April, 1944, 387-446.
Historical survey of the program of the Division of Occupational Analysis and Manning Tables of War Manpower Commission.

192. SHARTLE, C. L., DVORAK, B. J., & OTHERS. Occupational analysis activities in the War Manpower Commission. Psychol. Bull., 1943, 40, 701-713.
Description of extensive occupational research work of the W. M. C.

193. SHUTTLEWORTH, F. K. Guide to occupational opportunities for graduates of the City College. City College Store Press, 1941. Pp. 64. $0.50.
Report of 1939-40 occupational survey of 1075 graduates of the class of 1936.

194. _____. Problems and techniques involved in the appraisal of vocational opportunities. Trans. N. Y. Acad. Sci., 1941, 3, 198-199.
Questionnaire techniques used to survey employment opportunities for C.C.N.Y. graduates.

195. STEAD, W. H. Dictionary of occupational titles. Occupations, October, 1940, 16-19.
Brief account of the compilation of the dictionary and some suggestions for its use.

196. STEAD, W. H., & OTHERS. Occupational counseling techniques; their development and application. American Book Co., 1940. Pp. 282. $2.50.
Occupational analysis procedures of the U.S.E.S.

197. STEAD, W. H. & MASINCUP, W. E. The occupational research program of the United States Employment Service. Public Administration Service, 1942. Pp. 219. $2.00.
Report covering period 1934 to 1940.

198. TIBBITTS, F. L. Vocational guidance and the 1940 census. Occupations, 1944, 22, 252-257.
Analysis of occupational data from the 1940 census.

199. U. S. BUREAU OF THE CENSUS. 16th census of the U. S., 1940: population; employed workers 14 years old and over by industry group, for cities of 100,000 or more, 1940. Government Printing Office, 1942. Pp. 32.

Post War

200. AMLIE, T. R. Jobs for all; full employment after the war. Nation, November 27, 1943, 625-652. Special supplement.

201. ANON. Reconversion and demobilization -- another link in the chain. Manpower Review, February, 1944, 3-16.
Accomplishments in fields of unemployment compensation, vocational rehabilitation, etc., and the possible role of U.S.E.S. during reconversion period.

202. GRAY, C. The Gray plan for post-war re-employment. Occupations, October, 1943, 3-9.
Plan for both veterans and persons demobilized from war industries.

203. HINRICHS, A. F. Re-employment prospects and problems. Advanc. Management, October-December, 1943, 127-130, 142. Address by Acting Commissioner of Labor Statistics, U. S. Department of Labor, May, 1943.

204. INTERNATIONAL LABOUR OFFICE. Manpower mobilization for peace. December 13, 1943. Pp. 78. $0.25.
Reports employment problems involved in demobilizing war economy and suggests some lines of solution.

205. _____. The organization of employment in the transition from war to peace. 1944. Pp. 179. $1.00. Report III. Proposed recommendations for conference discussion. Twenty-sixth session. International Labour Conference. April 20, 1944.

206. RICHES, E. J. & JACK, L. B. The transition from war to peace economy. International Labour Review, July, 1943, 1-22.
Analysis of the first part of a report issued by the Economic, Financial and Transit Department of the League of Nations.

207. SCHLOTTERBECK, K. T. Postwar reemployment: the magnitude of the problem. Pamphlet No. 54, Brookings Institution, 1943. Pp. 27. $0.25.

208. SPENCER, L. M. Employment opportunities after the war. Occupations, May, 1942, 20, 572-575.

209. STEAD, W. H. Democracy against unemployment: an analysis of the major problem of postwar planning. Harper, 1942. Pp. 280. $3.00.

210. U. S. NATIONAL RESOURCES PLANNING BOARD. Demobilization and readjustment. Report of the Conference on Postwar Readjustment of Civilian and Military Personnel. Government Printing Office, June, 1943. Pp. 106. $0.20.

211. U. S. OFFICE OF EDUCATION. Vocational training problems: when the war ends, by J. C. Wright. Government Printing Office, 1943. Pp. 40. $0.10.

212. WILLIAMSON, E. G. (Ed.) Counseling and post-war educational opportunities. American Council on Education. 1944.

Vocational Guidance

213. ALSBERG, J. Counseling as social case work: vocational counseling. Social Serv. Rev., 1943, 17, 137-139.
Vocational counseling service of American Red Cross.

214. ANDERSON, R. N. Counseling youth for wartime jobs. Teach. Coll. Rec., 1943, 44, 319-326.
Wartime duties of a vocational counselor.

215. BREWER, J. M. & others. History of vocational guidance; origins and early development. Harper, 1942. Pp. 352. $4.00.

216. CHAPMAN, P. W. Occupational guidance. (2nd ed.) Turner E. Smith, 1943. Pp. 652. $1.76.

217. CLARK, F. E. Better vocational guidance for defense. Occupations, 1941, 20, 167-171.
Check list for evaluating secondary school counseling service.

218. COLE, R. C. Vocational guidance for boys; a program for schools and social agencies. Harper, 1941. Pp. 252. $2.50.
For youth counselors and leaders.

219. D'OLIVEIRA GUIMAES, J. J. (Vocational guidance in Portugal.) Bull. Etud. portug., 1942, No. 1.
History of its development.

220. DRAKE, C. A. Vocational guidance in the employment interview. Occupations, 1942, 20, 430-432.
Urges giving vocational advice to all applicants.

221. DULSKY, S. G. Vocational counseling. I. By use of tests. Person. J., 1941, 20, 16-22.
Cautions in use of tests.

222. _____. Vocational counseling. II. By interview. Person. J., 1941, 20,

23-28.
Stresses importance of interview.

223. EDWARDS, R. Vocational and occupational guidance. Chemical Publishing Co., 1940. Pp. 117. $1.50.

224. ENGELMANN, W. Die Anwendung der Berufseignungsanforderungen in der Praxis der Berufsberatung. (The application of vocational requirements in the practice of vocational guidance.) Industr. Psychotech., 1940, 17, 169-178.

225. HUMISTON, T. F. Fortune tellers as vocational counselors. Occupations, 1942, 21, 229-232.
Analysis of advice received from 25 fortune tellers.

226. JAGER, H. A. Vocational guidance in wartime. Science Research Associates, 1943. Pp. 4. Occupational Reprints and Abstracts No. 133. $0.05.

227. KITSON, H. D. New tools for the vocational counselor. Teach. Coll. Rec., 1940, 42, 44-49.
Report of recent developments.

228. _____, (Ed.) Vocational guidance for victory: the counselor's wartime manual. Occupations, 1942, 21, 3-115.
Information for youth counselors.

229. LURIE, W. A., & WEISS, A. Analyzing vocational adjustment. Occupations, 1942, 21, 138-142.
A plea for the clinical approach in vocational counseling.

230. STOTT, M. B. The appraisal of vocational guidance. Occup. Psychol., Lond., 1943, 17, 6-16.
Summary of results of three follow-up studies.

231. STUDEBAKER, J. W. Vocational guidance in wartime. Occupations, 1942, 20, 487-492.
Five goals for vocational guidance.

232. SUPER, D. E. Dynamics of vocational adjustment. Harper, 1942. Pp. 286. $3.00.
General survey of the field of vocational guidance.

233. THORNDIKE, E. L. Vocational guidance a function of public education. Occupations, 1940, 19, 163-167.
An address originally delivered in 1913.

234. U. S. OFFICE OF EDUCATION. Where is vocational counsel offered? by W. J. Greenleaf. Government Printing Office, 1940. Pp. 9.

235. U. S. WAR MANPOWER COMMISSION. The training of vocational counselors. Government Printing Office, 1944. Pp. 77.

236. VITELES, M. S. Psychological practice and research in vocational guidance. J. consult. Psychol., 1941, 5, 258-264.
Survey of practice and outline of needed research.

237. WALLAR, G. A. A practical aid to occupational orientation. J. appl. Psychol., 1941, 25, 535-557.
How the counselee can help in the evaluation.

238. WINTERBOURN, R. Vocational guidance in New Zealand. Occup. Psychol., Lond., 1940, 14, 162-174.
Describes development of national guidance and employment system.

Women

239. ANON. Los Angeles 40-plus club for women. Monthly Labor Review, August, 1941, 53, 393-394.

240. BAKER, L. N. Wanted: women in war industry; the complete guide to a war factory job. Dutton, 1943. Pp. 215. $2.50.

241. DURAND, J. D. The post-war employment of women in the United States. International Labour Review, December, 1943, 695-713.
A statistical forecast.

242. FAUST, J. F. (Ed.) The girl's place in life and how to find it. McDonnel, 1942. Pp. 214. $1.30.
Survey of 19 occupational fields and the jobs in each.

243. GREENE, K. B. The social and professional status of women. Teach. Coll. Rec., 1940, 42, 206-211.
Account of Leta S. Hollingsworth's efforts to raise women's social and professional status.

244. HICKEY, M. A. The role of women in the war effort. Occupations, November, 1942, 203-207.

245. INSTITUTE OF WOMEN'S PROFESSIONAL RELATIONS. Opportunities in the public service. 1940. Pp. 290. $3.00.

246. _____. War demands for trained personnel. 1942. Pp. 260. $3.00.
Proceedings of conference held in Washington, D. C., March 20 and 21, 1942.

247. LONGARZO, L. C. Cumulative dictionary of women's occupations and occupational source material in Bronx and Manhattan. Catholic Youth Organization of the Archdiocese of New York.
A loose-leaf notebook. Unpaged. A dictionary, bibliography and source book of women's occupations.

248. NATIONAL INDUSTRIAL CONFERENCE BOARD. Women in factory work. Conf. Board rept. studies in Personnel Pol. No. 41. 1942. Pp. 52.

249. PERKINS, F. Women's work in wartime. Monthly Labor Review, April, 1943, 661-665.
Brief survey of women in war work.

250. PIDGEON, M. E. Women's work and the war. Occup. Monogr., 1943, No. 36. Pp. 48. $0.60.
Discussion of background of women's war work and women in all phases of war work.

251. REID, M. G. Trends in work of married women. Marriage & Family Living, 1943, 5, 80-83; 95.
Survey of the period 1890 to 1940.

252. STEVENS, R. B. The attitudes of college women toward women's vocations. J. appl. Psychol., 1940, 24, 615-627.
Study of the ratings of occupations by women college students.

253. STUART-BUNNING, G. H. Women in employment. Public Administration, July, 1940, 192-197.
Short history of employment of women in England with a brief reference to the civil service.

254. U. S. CIVIL SERVICE COMMISSION. The first year, by L. F. McMillin. Government Printing Office, 1941. Pp. 39.
A study of women's participation in federal defense activities.

255. U. S. EMPLOYMENT SERVICE. Occupations suitable for women. Government Printing Office, 1942. Pp. 88.
List of occupations which may be suitable for women both in and out of war industries.

256. U. S. OFFICE OF EDUCATION. Vocational guidance for girls and women; references and related information, by M. W. Zapoleon, & L. Moore. Bull. No. 214. Government Printing Office, 1941. Pp. 162. $0.25.
Annotated bibliography on vocational guidance and training.

257. U. S. WOMEN'S BUREAU. Effective industrial use of women in the defense program. Government Printing Office, 1940. Pp. 22. $0.10.

258. _____._____. Employment of women in the federal government, 1923-1939, by R. F. Nyswander, & J. M. Hooks. Bull. No. 182. Government Printing Office, 1941. Pp. 60. $0.10.

259. _____._____. Occupational progress of women, 1910 to 1930. Bull. No. 104-A. Government Printing Office, 1940. 56-75.

260. _____._____. Part-time employment of women in wartime. Special Bulletin, No. 13. Government Printing Office, June, 1943. Pp. 17. $0.10.

261. _____._____. Preview as to women workers in transition from war to peace. Government Printing Office, 1944. Pp. 26. $0.10.

262. _____._____. Women's employment in aircraft assembly plants in 1942, by E. Erickson. Government Printing

Office, 1942. Pp. 23. $0.10.

263. _____._____. Your questions as to women in war industries. Bull. No. 194. Government Printing Office, 1942. Pp. 10. $0.05.
Report on employment of women in war industries.

264. WALTERS, J. E. Women in industry. Ann. Amer. Acad. polit. soc. Sci., September, 1943, 56-62.
Outlines jobs, wages, training, and personnel services for women workers.

265. ZORBAUGH, G. S. M., & KUDER, G. F. Factors in the vocational choices of university women. Univ. of Chicago Bookstore, 1940. Pp. 47.

REHABILITATION COUNSELING

266. ANON. The rehabilitation and resettlement of disabled persons in Great Britain. International Labour Review, July, 1943, 43-55.
Comprehensive summary of proposals made.

267. BARKER, R. G. Psychological aspects of rehabilitation. Psychol. Bull., 1943, 40, 451-453.
Survey of rehabilitation work and proposed program of psychological training for it.

268. BEST, H. Deafness and the deaf in the United States. Macmillan, 1943. Pp. 675. $6.50.
Survey of present status and special provisions for the deaf.

269. BIRAM, J. H. Rehabilitation: recent developments in Connecticut. Industr. Med., March, 1943, 12, 146-148.

270. BRICKNER, R. M. Who are the psychiatric 4F's? Ment. Hyg., N. Y., 1942, 26, 641-645.
Plea for community acceptance of psychiatric 4F's.

271. CHESTER, E. P. Rehabilitation of disabled Connecticut worker. Conn. Medical Journal, March, 1941, 5, 191-192.

272. FREY, H., STOKES, A. B., & EWING, I. R. Discussion on the psychological aspects of deafness. Proc. R. Soc. Med., 1940-41, 34, 309-320.

273. GEORGE, I. L. & ALLEN, C. E., JR. Rehabilitation at Baton Rouge (La.) refinery. Industr. Med., March, 1941, 10, 83-87.

274. GLEASON, C. W. The use of job families for the physically handicapped. Psychol. Bull., 1943, 40, 714-718.
Groups of occupations suitable for disabled people.

275. GREAT BRITAIN. Inter-departmental Committee on the Rehabilitation and Resettlement of Disabled Persons. Report, January, 1943. H. M. Stationery Office, 1943. Pp. 51. 9d.

276. GREENBURG, L. Economic importance of visual disability in industry. J. Amer. Med. Ass., March 29, 1941, 116, 1357-1360.

277. HAYS, H. How we can overcome the handicaps of deafness. Med. Rec., N. Y., 1940, 151, 216-218.
Problems of prevention and treatment.

278. HUDSON, H., & VAN GELDER, R. Counseling the handicapped; a manual on aptitudes; their discovery and interpretation. National Tuberculosis Association, 1940. Pp. 55.

279. JOHNSTONE, R. T. Occupational diseases: diagnosis, medicolegal aspects and treatment. Saunders, 1942. Pp. 558. $7.50.

280. KUH, C., M. D., & HANMON, B. Physical demands and capacities analysis. Pt. I. Physical demands and capacities analysis manual. Pt. II. Physical demands information. Permanente Foundation Hospital and War Manpower Commission, San Francisco Regional Office. May 1944. Pp. 627.

281. LORING, J. C. G. A psychology of the hard of hearing. Bull. New Engl. med. Cent., 1940, 2, 44-45.
Treatment of personality disorders resulting from hearing difficulty.

282. MARQUIS, D. P., NOVIS, F. W., & WESLEY,

S. M. The role of psychology in a rehabilitation program. Psychol. Bull., 1943, 40, 692-700.
Psychological service in the Rehabilitation Clinic at Yale in cooperation with the Connecticut State Board of Education.

283. NIEMOELLER, A. F. Complete guide for the deafened. Harvest House, 1940. Pp. 256. $3.00.

284. _____. Handbook of hearing aids. Harvest House, 1940. Pp. 156. $3.00.

285. SCHURR, C. G. Rehabilitation of the uniocular patient. Brit. J. Ophthal., 1943, 27, 467-469.
Helpful training procedures are described.

286. SHULTZ, I. T. & RUSH, H. Psychologic testing; intelligence, occupational preferences and clerical aptitudes of patients with reference to rehabilitation program. Am. Rev. Tuberc., June, 1941, 43, 839-848.

287. SOLOMON, J. C. Psychiatric implications of deafness. Ment. Hyg., N. Y., 1943, 27, 439-445.
Difficulties of psychotherapy with the deaf.

288. U. S. LABOR STATISTICS BUREAU. Industrial injuries in the United States during 1942. Bull. 758. Government Printing Office, 1943. Pp. 26. $0.10.

289. U. S. PUBLIC HEALTH SERVICE. Physically handicapped. Reprint 2521 from Public Health Reports. Government Printing Office, 1943. Pp. 20. $0.10.

290. (VARIOUS.) Occupational therapy: a manual prepared by the Council on Physical Therapy of the American Medical Association; the Committee of the American Occupational Therapy Association and the Subcommittee on Physical Therapy; and the Committee on Information of the Division of Medical Sciences of the National Research Council. War Med., Chicago, 1943, 3, 512-531; 635-656; 4, 83-104.

Employment

291. ANON. Employability of the handicapped. Monthly Labor Review, November, 1940, 51, 1123-1127.

292. _____. Fair play for handicapped workers. Labor Information Bull., April, 1943, 9-10.
Legislation to meet employer's hesitation to hire handicapped persons.

293. _____. The physically handicapped: assets, not liabilities. Manpower Review, January, 1943, 3-19.
Use of physically handicapped persons in industry.

294. _____. Use of handicapped workers in war industry. Monthly Labor Review, September, 1943, 435-443.
Advantages and disadvantages summarized with examples of successful use.

295. BROSIN, H. W. The unfit: how to use them. Psychosom. Med., 1943, 5, 342-363.
Program for utilizing the marginally unfit in the Armed Forces and in industry.

296. EMMONS, R. W. Program for handicapped. Manpower Review, January, 1944, 15-16.
Survey of the physically handicapped in Ohio and the U.S.E.S. placement program.

297. HARVEY, V. K., M. D. & LUONGO, E. P., M. D. The physically handicapped in industrial establishments of the government. J. Amer. Med. Assoc., January 9, 1943, 100-106.
Possibilities for their increased placement.

298. LAVOS, G. Post-war employment of the deaf. Amer. Ann. Deaf., 1943, 88, 247-257.
Discussion of problems to be faced and possible steps to be taken.

299. _____. The employment of physically handicapped under civil service. Outlook for the Blind and the Teachers Forum, Feb., 1942, pp. 4-15.
Results of questionnaire sent to civil service commissions.

300. _____. Unfounded objections to hiring the handicapped. J. consult. Psychol., 1943, 7, 191-197.
Study of reports of placement agents.

301. LYNCH, D. L. Employment of physically handicapped. J. Amer. med. Ass., Mar. 29, 1941, 116, 1380-1383.

302. MORKOVIN, B. V. (Ed.) Rehabilitation and placement of the disabled; proceedings of California Conference of Social Work. 1943. Pp. 29. $0.50.

303. PARTINGTON, J. E. Wanted: jobs for released prisoners. J. appl. Psychol., 1942, 26, 563-565.
Suggested program for occupational rehabilitation program for released prisoners.

304. SNELL, A. C. Subnormal vision and occupational aptitude. N. Y. St. J. Med., 1941, 41, 1165-1171.
Visual standards and the placement problem.

305. U. S. CIVIL SERVICE COMMISSION. Positions for which deaf-mutes may be considered. Amer. Ann. Deaf, 1942, 87, 288-290.
List of 110 occupations.

306. _____. _____. Positions for which the hard of hearing may be considered. Amer. Ann. Deaf, 1942, 87, 291-294.
List of 170 occupations.

307. WILLIAMSON, G. H. Employment of the physically handicapped. Executives Serv. Bull., October, 1942, 5-6.
Successful employment of handicapped persons in a candy company.

Vocational Rehabilitation

308. ALLEN, W. E. Industrial training for the blind. Occup. Ther., June, 1941, 20, 179-184.

309. BLACK, A. L. Factors affecting the vocational rehabilitation of tuberculous patients. Smith Coll. Stud. Soc. Work, 1941, 11, 285-321.

310. COPP, T. The physically disabled and the war effort. Social Serv. Rev., 1943, 17, 320-327.
Vocational and physical rehabilitation problems of physically disabled persons.

311. _____. The physically disabled and the war effort. Social Serv. Rev., September, 1943, 320-327.
Reviews vocational rehabilitation program for civilians.

312. CRAMMATTE, A. B. Vocational guidance in schools for the deaf. Amer. Ann. Deaf, 1940, 85, 381-390.
Emphasizes particular need for occupational information and guidance service.

313. ELLIOTT, R. M. Occupational and vocational rehabilitation. Psychol. Bull., 1944, 41, 47-56.
Discussion of the importance of occupational rehabilitation in post-war economy.

314. ELTON, F. G. Vocational training for the crippled. Publ. Hlth. Nurse, October 1940, 32, 620-624.

315. GANS, M. G., & PIRUPS-HVARRE, C. C. New freedom for the blind. Occupations, 1943, 22, 117-119.
Vocational guidance and training should recognize the wide range of abilities among the blind.

316. HART, F. E., Jr. Vocational rehabilitation for the physically disabled. Occupations, March 1943, 21, 522-526.

317. MACDONALD, M. E. Social service and federal vocational rehabilitation policies. Social Serv. Rev., June, 1941, 15, 302-327.

318. MARQUIS, D. G. Agencies for rehabilitation and vocational readjustment. Psychol. Bull., 1943, 40, 687-691.
Review of facilities and agencies concerned with rehabilitation, vocational guidance and training.

319. RYAN, A. J. Vocational guidance for the visually handicapped. Occupations, 1941, 19, 585-588.
Discussion of various plans in terms of curricula, training, placement, and follow-up.

320. SALLAK, V. J. Vocational guidance for the tuberculous. Occupations, 1943, 21, 527-530.
Counseling and placement work of the National Tuberculosis Association.

321. SEIDENFELD, M. A. The psychological reorientation of the tuberculous. J. Psychol., 1940, 10, 397-405.
Need for vocational guidance to help in reorientation upon discharge.

322. STOVER, E. M. Helping 4-F's to vocational adjustment. Occupations, 1943, 21, 519-521.
Brief description of work done by the Vocational Adjustment Bureau.

323. TOYODA, B. I. Occupational problem of deafmutes. Oto-rhino-laryng, December, 1940, 13, 65-66.

324. U. S. HOUSE COMMITTEE ON EDUCATION. Vocational rehabilitation education and training: hearing, February 2-12, 1943, on H. R. 699. 78th Congress, 1st sess. Government Printing Office, 1943. Pp. 207. $0.20.

325. U. S. HOUSE OF REPRESENTATIVES. Vocational rehabilitation act amendments of 1943: report to accompany H. R. 2536, by G. A. Barden. 78th Congress, 1st sess., H. rept. no. 426. Government Printing Office, May 7, 1943. Pp. 17. $0.05.

326. U. S. OFFICE OF EDUCATION. Vocational rehabilitation and national defense, by R. E. Thomas. Government Printing Office, 1941. Pp. 23. $0.15.

327. U. S. SENATE, COMMITTEE ON EDUCATION AND LABOR. Vocational rehabilitation of disabled persons: hearing before a subcommittee, January 23, 1943, on S. 180. 78th Congress, 1st sess. Government Printing Office, 1943. Pp. 42. $0.10.

328. VITELES, M. S. Rehabilitation. Psychol. Bull., 1941, 38, 489-496.
A review of the problem of occupational restoration.

STUDENT COUNSELING

329. ANON. Proceedings of the seventh annual guidance conference held at Purdue University, November 14 and 14, 1941. Stud. higher Educ., Purdue Univ., 1942, No. 43. Pp. 108.
Problems of youth guidance.

330. BENNETT, M. E. College and life; problems of self-discovery and self-direction. McGraw-Hill, 1941. (2nd ed.) Pp. 503. $2.75.
A book to orient the college freshman.

331. BERDIE, R. F. An aid to student counselors. Educ. psychol. Measmt., 1942, 2, 281-290.
Description of the University of Minnesota 33 item check list for counselors.

332. CHASSELL, J. Individual counseling of college students. J. consult. Psychol., 1940, 4, 205-209.
Discussion on basis of 2 years of consulting experience in a women's college.

333. DUNLAP, J. W. Evaluation of data in a personnel program. J. Amer. Ass. colleg. Registr., 1942, 17, 493-503.
Suggestions for use of college registrar's data in guidance of students.

334. FEDER, D. D., & KOUNIN, J. S. Motivational problems in student counseling. J. appl. Psychol., 1940, 24, 273-286.

335. FREDENBURGH, F. A. A critical analysis of textbooks surveying the field of guidance and student personnel. Occupations, 1943, 21, 646-653.

336. HAMILTON, S. L. What it takes to make good in college. Publ. Affairs Pamphl., 1941, No. 53. Pp. 32.
Summary of book From School to College edited by Hugh Hartshorne.

337. HOWARD, L. S. The road ahead; a college orientation and guidance book. World Book Co., 1941. Pp. 402. $2.00.
Text for college orientation courses.

338. NEWMAN, S. C. Employment problems of college students. American Council on Public Affairs, 1942. Pp. 158. $3.00.
Study of effects of student employment

on health, personality, and scholarship.

339. PETERSON, J. C., & STRICKLAND, V. L. The preparation and certification of workers in guidance and student counseling. Trans. Kans. Acad. Sci., 1941, 44, 369-372.
Description of training program at Kansas State College.

340. REMMERS, H. H. (Ed.) Proceedings of the Eighth Annual Guidance Conference held at Purdue University November 13 and 14, 1942. Stud. higher Educ., Purdue Univ., 1942, No. 47. Pp. 93.
Includes paper by S. L. Pressey on guidance and acceleration.

341. SMALL, G. D. Dean of men's viewpoint; an annotated bibliography of references of interest to deans and advisors of men. National Association of Deans and Advisors of Men, 1941. Pp. 200.

342. SNAVELY, G. E. Choose and use your college: how to get the most out of college. Harper, 1941. Pp. 166. $2.00.

343. STOGDILL, E. L. Techniques of student counseling. J. consult. Psychol., 1940, 4, 176-180.
Outline of four major types of techniques.

344. STROMBERG, E. L. Methods and results of student guidance. Proc. Okla. Acad. Sci., 1940, 20, 133-136.
College guidance is more than the art of patient listening.

345. U. S. OFFICE OF EDUCATION. Educational directory, 1943-44, pt. 3, Colleges and universities, including all institutions of higher education. Government Printing Office, 1943, Pp. 122. $0.20.

346. _____._____. Financial aids for college students, by F. J. Kelly, and E. B. Ratcliffe. Government Printing Office, 1941. Pp. 35. $0.10.

347. _____._____. Handbook of college entrance requirements, by W. W. Hinckley. Government Printing Office, 1941. Pp. 79. $0.15.

348. _____._____. Pupil personnel services as a function of the state departments of education, by D. Segel, & M. M. Proffitt. Bull. No. 6. Government Printing Office, 1940. Pp. 84.
Historical development, function, and activities of pupil personnel work in the public schools.

349. _____._____. Working your way through college, and other means of providing for college expenses, by W. J. Greenleaf. Government Printing Office, 1941. Pp. 175. $0.20.

350. U. S. STATE DEPARTMENT. Counseling and guidance for the foreign student. Government Printing Office, 1944. Pp. 8. $0.05.

Adjustment

351. ANTHONISEN, M. R. Practice of the college psychiatrist. Dis. nerv. Syst., 1942, 3, 175-184.
Report of six years of psychiatric practice in a large women's college.

352. BERNARD, H. W. College mental hygiene; a decade of growth. Ment. Hyg., N. Y., 1940, 24, 413-418.
Based on survey of college catalogs.

353. CARRIER, B. Psychiatric counseling. J. higher Educ., 1941, 12, 201-205.
Psychiatric counseling is valuable in selection and placement of college students, especially those in teachers colleges.

354. _____. The role of mental hygiene in the college. Ment. Hyg., N. Y., 1940, 24, 595-599.
Mental hygienist should increase skill with which teachers serve personality needs.

355. FRY, C. C., & ROSTOW, E. G. Mental health in college. Commonwealth Fund, 1942. Pp. 365. $2.00.
Report of psychiatric problems of 1257 Yale students over a 10-year period.

356. _____. The problem of college mental hygiene. Ment. Hyg., N. Y., 1941, 25, 552-567.

Mental hygiene work at Yale.

357. JAMESON, S. H. Adjustment problems of university girls arising from the urge for recognition and new experience. J. soc. Psychol., 1941, 14, 129-144.
Review of causes of unhappiness among college women.

358. KAWIN, E., & OTHERS. Adjustment in the school and college situation. Rev. educ. Res., 1940, 10, 421-428.
Review of the literature.

359. LIVINGOOD, F. G. The college fraternity and adjustment. Ment. Hyg., N. Y., 1940, 24, 98-106.
Discussion of influence of fraternities on adjustment.

360. O'SHEA, H. E. Problems in college student adjustment service. J. consult. Psychol., 1940, 4, 210-215.
Report of activities of 30 Midwestern college psychiatrists and clinical psychologists.

361. WATSON, M. E. Mental hygiene and the student. Ment. Hyg., N. Y., 1940, 24, 614-620.
Urges clinical experience under an expert psychiatrist for deans of women.

362. WINSTON, F. Selected factors affecting student adjustment. J. educ. Sociol., 1940, 13, 546-551.
Discussion of economic security, delayed matriculation, and uncertainty of vocational preference.

Evaluation

363. ECKERT, R. E. Outcomes of general education; an appraisal of the general college program. University of Minnesota Press, 1943. Pp. 210. $2.00.
Evaluation of staff and student opinion of the effectiveness of courses and guidance program.

364. LOVE, L. L., & McCABE, J. E. Evaluation of a faculty advisory program for freshmen. Educ. Res. Bull., Ohio St. Univ., 1940, 19, 483-488.
Questionnaire study of student reactions at Ohio State University.

365. PATERSON, D. G. & CLARK, K. E. Students' judgments of counseling. J. higher Educ., 1943, 14, 140-142.
Questionnaire study at the University of Minnesota.

366. PORTER, E. H., Jr. The development and evaluation of a measure of counseling interview procedures. Part I. The development. Educ. psychol. Measmt., 1943, 3, 105-126.
Description of the first step in evaluating the effectiveness of counseling.

367. SCHNEIDLER, G. G., & BERDIE, R. F. Representativeness of college students who receive counseling services. J. educ. Psychol., 1942, 33, 545-551.
Study of counselees at University of Minnesota Testing Bureau.

368. WILLIAMSON, E. G. & BORDIN, E. S. A statistical evaluation of clinical counseling. Educ. psychol. Measmt., 1941, 1, 117-132.
Summary report of results of counseling at University of Minnesota Testing Bureau.

369. _____. Evaluating counseling by means of a control-group experiment. Sch. & Soc., 1940, 52, 434-440.
Study of freshmen at University of Minnesota.

370. _____. The evaluation of vocational and educational counseling: a critique of the methodology of experiments. Educ. psychol. Measmt., 1941, 1, 5-24.

371. WRENN, C. G. The evaluation of guidance practices. Stud. high Educ., Purdue Univ., 1940, No. 37, 51-61.
Outline of needs and methods for evaluation of guidance programs.

372. _____. The evaluation of student personnel work: a critique of the "guidance movement." Sch. & Soc., 1940, 52, 409-414.
Discussion of three ways to evaluate a guidance program.

Programs in Colleges

373. ANDERSON, V. A. The college and university speech clinics: a survey.

Quart. J. Speech, 1940, 26, 80-88.
Questionnaire survey of the work in 47 institutions.

374. BELL, J. E. Religious counseling of the abnormal college student. Relig. Educ., 1942, 37, 195-202.
Requirements of a program of religious counseling.

375. DREESE, M. Guidance for a career in the public service. J. educ. Sociol., January, 1941, 80-85.
Discussion of college vocational guidance plans with reference to opportunities in the public service.

376. DUNLAP, J. W. Self-counseling for the college student. J. higher Educ., 1940, 11, 486-489.
Description of the self-counseling plan at the University of Rochester.

377. FREDENBURGH, F. A. War demands for student personnel service. Sch. & Soc., 1943, 57, 255-258.
Urges increased coordination of information about students.

378. GRAY, W. H., Jr. Administrative provisions for guidance in Negro colleges and universities. J. educ. Res., 1942, 36, 26-34.
Results of a questionnaire study.

379. HOLLINSHEAD, B. S. Terminal education study in junior colleges. Sch. Coll. Plcmt., 1943, 3, 43-47.
Preliminary report of 9 studies of various aspects of guidance in junior colleges.

380. HOPKINS, E. H. Vocational guidance at Miami University. Occupations, 1942, 20, 592-596.
Description of the program.

381. JONES, V. An annual ten-day guidance program--methods and results. J. educ. Psychol.,1943, 34, 129-141.
Report of 9 years of experience with the 10-day guidance program at Worcester Polytechnic Institute.

382. KOPAS, J. S. Guiding students to become self-guiding. Educ. psychol. Measmt., 1941, 1, 279-288.
Formal program of training in self-guidance at Fenn College.

383. LEONARD, E. A. Current practices in guidance in Catholic women's colleges. Cath. educ. Rev., 1943, 41, 220-228.
Results of a study of college catalogs.

384. LLOYD-JONES, E. Variations in college personnel programs. J. consult. Psychol., 1940, 4, 201-205.
Survey of functions, principles, and organization.

385. MARSH, C. J. Adjustments of young people. Person. J., 1943, 21, 231-238.
Development of counseling program based on survey of students' problems.

386. MERRIAM, T. W. & OTHERS. Religious counseling of college students. Amer. Counc. Educ. Stud., 1943, 7, Ser. 6, No. 4. Pp. 77.
Principles, procedures, and characteristics.

387. MOONEY, R. L. The Bureau program for 1939-40: vocational guidance. Educ. Res. Bull., Ohio St. Univ., 1940, 19, 434-435.
Vocational guidance work at Ohio State University.

388. NELSON, E. The effectiveness of freshman orientation at fourteen colleges. Sch. & Soc., 1942, 55, 138-139.
Evaluation of orientation programs in Lutheran colleges.

389. PEATMAN, J. G. Organization of curricular information for guidance and counseling at the College of the City of New York. J. consult. Psychol., 1940, 4, 225-228.
Description of the program.

390. RUSSELL, J. D. (Ed.) Student personnel services in colleges and universities. Proc. Inst. adm. Off. higher Instns., 1940, 12. Pp. 300.
Collection of 22 papers.

391. SCHULTZ, J. R. A centralized personnel file. J. higher Educ., 1943, 14, 381-383.
Alleghany College student personnel file.

392. STUMP, N. F. What counseling services

do college freshmen expect to receive? Sch. & Soc., 1942, 56, 83-84.
Survey of student choices from 10 available counseling services offered.

393. U. S. OFFICE OF EDUCATION. Placement services in colleges and universities. Bulletin No. 12. Government Printing Office, 1940. $0.10.

394. (VARIOUS.) Personnel work in California public junior colleges--a symposium. Calif. J. second Educ., 1940, 15, 331-351.

395. WILLIAMSON, E. G. Coordination of student personnel services. J. consult. Psychol., 1940, 4, 229-233.
Review of 7 types of psychological services and their coordination in different colleges.

396. WILLIAMSON, E. G., & BORDIN, E. S. An analytical description of student counseling. Educ. psychol. Measmt., 1941, 1, 341-354.
Procedures used at University of Minnesota 1932 to 1935.

397. WILLIAMSON, E. G., & SARBIN, T. R. Student personnel work at the University of Minnesota. Burgess, 1940. Pp. 115. $1.75.
Summary of all personnel work done outside the classroom.

398. WRENN, C. G., & BELL, R. Student personnel problems; a study of new students and personnel services. Farrar & Rinehart, 1942. Pp. 235. $2.00.
Non-technical presentation of data obtained from 5,000 college students.

Reading and Study Habits

399. ANDERSON, I. H., & DEARBORN, W. F. Reading ability as related to college achievements. J. Psychol., 1941, 11, 387-396.
Reading ability test scores of college freshmen correlated with scholastic records.

400. BASLER, R. P. Saving some of the unfit. J. higher Educ., 1942, 13, 142-145.
Remedial reading program at Alabama State Teachers College.

401. BERRIEN, F. K., KENNEDY, J. L., & CARMEL, D. L. How quickly do students start studying? Sch. & Soc., 1942, 55, 482-483.
Study of 75 students in Colgate University Library.

402. BOND, E. A. The Yale-Harvard freshmen speed-reading experiment. Sch. & Soc., 1941, 54, 107-111.
An evaluation study of reading speed at Yale and Harvard.

403. BROWN, C. W. The study habits of failing and successful students in the first two years of college. J. exp. Educ., 1941, 9, 205-208.
Questionnaire check-up on study practices.

404. CHARTERS, W. W. Remedial reading in college. J. higher Educ., 1941, 12, 117-121.
Survey of the work in 106 colleges.

405. DIGNA, M. An integrated program of remedial reading. J. higher Educ., 1942, 13, 209-211.
Study of progress of 60 freshmen at the College of St. Scholastica.

406. GORDON, H. P. Study habits inventory scores and scholarship. J. appl. Psychol., 1941, 25, 101-107.
Wrenn Study Habits Questionnaire administered to nursing school entrants.

407. IMUS, H. A., ROTHNEY, J. W. M., & BEAR, R. M. The Dartmouth remedial reading program. Amer. J. Optom., 1943, 20, 269-293.

408. LAYCOCK, S. R., & RUSSELL, D. H. An analysis of thirty-eight how to study manuals. Sch. Rev., 1941, 49, 370-379.
Analysis of manuals published 1926 to 1939.

409. McCAUL, R. L. The cost of remedial-reading programs in 18 colleges. Sch. & Soc., 1942, 56, 361-364.
Report on a survey.

410. McNELLY, A. E. Study guidance: a diagnostic practice book of the principles of learning and of study

methods. Lyons & Carnahan, 1943. Pp.224. $0.80.
A manual for the student.

411. ROBINSON, F. P. Diagnostic and remedial techniques for effective study. Harper, 1941. Pp. 317. $2.00.
A manual to assist students to secure the most from college life.

412. SHARP, S. L. Effective study habits. J. higher Educ., 1943, 14, 271-272.
Stanford University course on study methods.

413. SIMPSON, R. G. Does the amount of free reading influence the student's control of his eye movements in reading ordinary printed matter? J. educ. Psychol., 1943, 34, 313-315.
Study of 419 freshmen.

414. _____. The reading laboratory as a service unit in college. Sch. & Soc., 1942, 55, 621-623.
Program of remedial reading for freshmen.

415. STRANG, R., & ROSE, F. C. Problems in the improvement of reading in high school and college. (2nd ed.) Science Press, 1940. Pp. 423. $3.00.

416. TRIGGS, F. O. Current problems in remedial reading for college students. Sch. & Soc., 1941, 53, 376-379.
Reasons hindering progress of remedial reading programs in college.

417. _____. Improve your reading; a manual of remedial reading exercises. University of Minnesota Press, 1942. Pp. 127. $1.00.
Self-directing exercises for college students.

418. _____. Remedial reading: the diagnosis and correction of reading difficulties at the college level. University of Minnesota Press, 1943. Pp. 219. $2.50.
Philosophy and procedures used in the University of Minnesota Reading Clinic.

419. WITTY, P. A. Practices in corrective reading in colleges and universities. Sch. & Soc., 1940, 52, 564-568.
Survey of 131 colleges.

420. WORCESTER, D. A. The influence of orthoptic training on the reading ability of college freshmen. J. exp. Educ., 1941, 9, 167-174.
Study using the Squint Korrector, the Binocular Synchronizer and the Stereoscope.

421. WRENN, C. G., & LARSEN, R. P. Studying effectively. (Rev. ed.) Stanford University Press, 1941. Pp. 33. $0.25.
Manual of study aids for the student.

VETERAN COUNSELING

422. AMERICAN COUNCIL ON EDUCATION. Sound educational credit for military experience: a recommended program. February, 1943. Pp. 35.
Recommended proposals for granting educational credit to men and women returning from military service.

423. ANON. Public attitude toward ex-servicemen after World War I. Monthly Labor Review, December, 1943, 1060-1073.
Study of public press following World War I giving highlights of servicemen's situation and actions and public's reaction.

424. _____. Soldiers, jobs, and the peace. Fortune, October, 1943, 111-115, 200-212.
Demobilization.

425. APPLEY, L. A. & OTHERS. Re-employment of veterans. Personnel Series No. 76. American Management Association, 1944. Pp. 50.
Papers presented at AMA Industrial Relations Conference, February, 1944.

426. BINGHAM, W. V. The Army personnel classification system. Ann. Amer. Acad. polit. soc. Sci., 1942, 220, 18-28.
Describes system of classifying and allocating personnel.

427. BINGHAM, W. V., & RORTY, J. How the Army sorts its manpower. Harper's Mag., 1942, No. 1108, 432-440.
Non-technical discussion.

428. _____. How the Army sorts its man power. Infantry J., 1942, 51, No. 4, 22-30.
Description of the Army selection, classification, and allocation system.

429. BRITISH INFORMATION SERVICES, Committee on skilled men in the services. Second report and a memorandum by the war office. 1942. Pp. 74. $0.40.
Survey of the use of skilled men in the British armed forces; includes recommendations.

430. COATES, C. B. Rehabilitation of veterans must begin now. Factory Management and Maintenance, February, 1944, 82-92.
From case reports on management experience author discusses probable rehabilitation procedure in industry.

431. ENGLAND, R. Civil re-establishment in Canada. Public Welfare, September, 1943, 268-278.
Program of re-establishment of Canadian veterans of present war.

432. GINZBERG, E. The occupational adjustment of 1000 selectees. Amer. sociol. Rev., 1943, 8, 256-263.
Study of selectees released by the Army in the fall of 1941.

433. INSTITUTE OF ADULT EDUCATION, Teachers College, Columbia University. Report of the commission on post-war training and adjustment, 1942. Pp. 54.
Statement of principles relating to the educational problems of returning soldiers, sailors, and displaced war industry workers.

434. JAMIESON, H. W. Canada plans for veterans' training. Occupations, October, 1943, 17-19.
Educational rehabilitation of returned servicemen.

435. JAMISON, C. L. Re-employment of ex-servicemen in public positions. Ann. Amer. Acad. polit. soc. Sci., May, 1943, 104-110.
Review of provisions of national and state laws.

436. NEW DEPARTURE MFGR. CO. Re-absorption of returning service men into industry. 1944.

437. PRESTON, G. H. Remobilization versus demobilization. Ment. Hyg., N. Y., 1942, 26, 33-38.
Suggests returning demobilized man not to his old job but to one that has grown with him.

438. RODGER, A. The man and his job from war to peace. Lancet, 1943, 245, 298-299.
Wartime personnel techniques should be used in demobilization and re-employment.

439. SIEGEL, H. Army classification in post-war vocational guidance. Occupations, 1944, 22, 248-250.
Value of soldier's qualification card in employment counseling.

440. STEWART, M. S. When I get out will I find a job? Publ. Affairs Pamphl., 1943, No. 86. Pp. 31. $0.10.
Based in large part on Demobilization and Readjustment, a report of the conference on Postwar Readjustment of Civilian and Military Personnel.

441. U. S. VETERANS ADMINISTRATION. Important information for veterans of World War II. Government Printing Office, 1944. Pp. 6. $0.05.

442. U. S. WAR DEPARTMENT, ADJUTANT GENERAL'S OFFICE. Enlisted men: classification, reclassification, assignment, and reassignment. Army Regulations, AR 615-28. Government Printing Office, 1943. Pp. 16.

443. _____._____._____. Enlisted men: index and specifications for civilian and military occupational specialists, and occupational specifications for non-English speaking men, illiterates, and men of limited mental capacity. Army Regulations, AR 615-26. Government Printing Office, 1942. Pp. 720.

444. U. S. WAR MANPOWER COMMISSION. Special aids for placing military personnel in civilian jobs (Enlisted Army Personnel). Government Printing Office, 1944. Pp. 500.

445. _____._____. Special aids for placing

Navy personnel in civilian jobs. Government Printing Office, 1944. Pp. 112.

446. (VARIOUS.) Council of Guidance and Personnel Associations - conference report. Occupations, 1943, 21, C1-C48.
Guidance before, during, and after military service. Particular reference to Navy personnel procedures.

Disabled

447. DENNY-BROWN, D. The sequelae of war head injuries. In Doherty, W. B., & Runes, D. D., Rehabilitation of the war injured. Philosophical Library, 1943, 9-50.
Study of 400 cases of persistent disability.

448. _____. The sequelae of war head injuries. New Engl. J. Med., 1942, 227, 771-780; 813-821.
Study of 400 cases of persistent disability.

449. DOHERTY, W. B. & RUNES, D. D. (Eds.) Rehabilitation of the war injured. Philosophical Library, 1943. Pp. 684. $10.00.
Symposium including medical, legal and guidance aspects.

450. FAIRBAIRN, W. R. D. The war neuroses; their nature and significance. Brit. med. J., 1943, 1, 183-186.
Discussion of their similarity to those of civilian life.

451. FOWLER, E. P. Hearing standards for acceptance, disability rating, and discharge, in the military services and in industry. Laryngoscope, St. Louis, 1941, 51, 937-956.

452. GAWAN, L. R. Psychiatric aspects of military disabilities. Nav. med. Bull., 1943, 41, 129-137.
Efforts to exclude, prevent, alleviate, and rehabilitate cases of World War II war neurosis.

453. GRAY, R. C. Minnesota soldiers discharged for mental disability. Minn. Med., 1943, 26, 791-795.
112 hospitalized veterans discharged in 1941 and 1942.

454. HAMILL, R. C. The Veterans Facilities Administration's neuropsychiatric examination. Dis. nerv. Syst., 1943, 4, 86-89.
Problems of examination wherein disability has monetary value.

455. HUBER, C. B. A review of cases of veterans of World War II discharged with neuropsychiatric diagnoses. Amer. J. Psychiat., 1943, 100, 306-311.
Report of 100 veterans in an outpatient department.

456. SEIDENFELD, M. A. Rehabilitation in the armed forces. Crippled Child, 1942, 20, 58; 79-80.
Rehabilitation of handicapped individuals accepted in the armed forces.

457. SOMMER, C. S., & WEINBERG, J. Discharged veterans of World War II in state hospitals and in the community. Dis. nerv. Syst., 1943, 4, 70-74.
Rehabilitation problems of 1000 neuropsychiatrically disabled veterans.

458. U. S. SENATE, COMMITTEE ON EDUCATION AND LABOR. Vocational rehabilitation of war-disabled individuals: hearings before a subcommittee, October 9-November 13, 1942, on S. 2714. 77th Congress, 2nd sess. Government Printing Office, 1942. Pp. 80. $0.10.

459. WARD, M. F. One million men have come back! Occupations, 1943, 22, 109-113.
Procedures in rehabilitation and reemployment of handicapped veterans returning to civilian life.

MISCELLANEOUS

460. BAILEY, R. J. State certification of school counselors. Occupations, 1940, 19, 94-98.
Summary of state certification requirements for school counselors.

461. CUNLIFFE, R. B., FIELD, G., HERBERT, E., O'BRIEN, J. J., & STIGLITZ, H. Guidance practice in New Jersey; a progress report. Rutgers Univ. Stud. Educ., 1942, No. 15. Pp. 147.
Study of school and public agency guidance practices 1940-1941.

Interviewing

462. BENDER, J. F. How's your interviewing technique? Occupations, February, 1944, 299-301.

463. BERDIE, R. F. Psychological processes in the interview. J. soc. Psychol., 1943, 18, 3-31.
Analysis of problems involved in interviewing.

464. BINGHAM, W. V., & MOORE, B. V. How to interview. (3rd rev. ed.) Harper, 1941. Pp. 263. $3.00.

465. FENTON, N. The counselor's interview with the student. Stanford University Press, 1943. Pp. 36. $0.50.
Techniques of interviewing.

466. GARRETT, A. Interviewing: its principles and methods. Family Welfare Association of America, 1942. Pp. 123. $1.00.
Interviewing in social case work.

467. OLDFIELD, R. C. The psychology of the interview. Sherwood Press, 1941. Pp. 144.
Data based on observing skilled interviewers.

468. WEBBER, A. J. Interviewing. Social Secur. Bull., 1940, 3, No. 4, 11-16.
Helpful hints.

469. WILKINS, W., & KENNEDY, L. Psychology of the interview. Educ. Trends, 1940, 9, 18-23.
Review of prerequisites of effective counseling.

Principles and Methods

470. CURRAN, C. A. Structuring the counseling relationship: a case report. The J. of abnorm. soc. Psychol., April, 1944, Vol. 39, No. 2, 189-216.

471. FENTON, N. The counselor's approach to the home. Stanford University Press, 1943. Pp. 32. $0.50.
Procedures used by social worker in collecting information concerning the home situation.

472. LEFEVER, D. W., TURRELL, A. M., & WEITZEL, H. I. Principles and techniques of guidance. Ronald Press, 1941. Pp. 522. $3.00.
General text for teachers, social workers, probation and placement officers.

473. MARQUIT, S., & BERMAN, A. B. Psychological techniques and mechanisms in guidance. J. gen. Psychol., 1942, 27, 231-240.
Review of seven case summaries.

474. MARZOLF, S. S. Studying the individual; a manual on the case study for guidance workers and psychoclinicians. Burgess, 1940. Pp. 181. $2.50.

475. ROGERS, C. R. Counseling and psychotherapy; newer concepts in practice. Houghton Mifflin, 1942. Pp. 450. $3.60.

476. SARBIN, T. R. The case record in psychological counseling. J. appl. Psychol., 1940, 24, 184-197.
Discussion of types and functions of case records.

477. U. S. OFFICE OF EDUCATION. Minimum essentials of the individual inventory in guidance, by G. M. Ruch, & D. Segel. Vocat. Div. Bull., No. 202. Government Printing Office, 1940. Pp. 83.

Specific Fields

478. CHAMBERS, M. M. Guidance for rural youth. Educ. Rec., 1941, 22, 187-204.
Summary of discussions of Institute for Rural Youth Guidance, Washington, February, 1941.

479. COE, B. H., & HABBE, S. The adult guidance service of New Haven: an evaluative study. Occupations, 1940, 18, 338-342.

480. GAYLORD, G. Marriage counseling in wartime. Ann. Amer. Acad. polit. soc. Sci., 1943, 229, 39-45.
Discussion of marital problems of Cleveland war brides.

481. McLEAN, D. Use of general semantics

in marital counseling. Pap. Amer. Congr. gen. Semant., 1943, 2, 306-317.
Discusses influence of symbols on attitudes and describes counseling at the American Institute of Family Relations.

482. SCHINDLER, C. J. The pastor as a personal counselor. Muhlenberg Press, 1942. Pp. 147. $1.25.

483. SLOPER, K. Adapting counseling to C.C.C. needs. Occupations, 1940, 19, 111-113.
Participation in educational activities increased $2\frac{1}{2}$ fold by individual counseling.

484. SPOERL, H. D. Spiritual values in psychological guidance. New Christianity, 1943, 9, 73-76.

ABBREVIATIONS AND ADDRESSES

Advanc. Management. Advanced Management, Society for the Advancement of Management, Inc., 29 W. 39th St., New York, N. Y.

Amer. Ann. Deaf. American Annals of the Deaf, Maryland State School for the Deaf, Frederick, Md.

American Book Co., 88 Lexington Ave., New York, N. Y.

American Council on Education, 744 Jackson Place, Washington, D. C.

Amer. Counc. Educ. Stud. American Council on Education Studies.

American Council on Public Affairs. 2153 Florida Ave., Washington, D. C.

Amer. J. ment. Def. American Journal of Mental Deficiency, 372-374 Broadway, Albany, N. Y.

Amer. J. Optom. American Journal of Optometry Pub. Assn., 1502 Foshay Tower, Minneapolis, Minn.

Amer. J. Orthopsychiat. American Journal of Orthopsychiatry, American Orthopsychiatric Association, 25 West 54th St., New York, N. Y.

Amer. J. Psychiat. American Journal of Psychiatry, American Psychiatric Association, 111 St. George St., Toronto, Ontario, Canada.

American Management Association, 330 W. 42nd St., New York, N. Y.

Amer. Rev. Tuber. American Review of Tuberculosis, National Tuberculosis Association, 1790 Broadway, New York, N. Y.

Amer. Sch. Bd. J. American School Board Journal, Bruce Publishing Company, 540 N. Milwaukee St., Milwaukee, Wis.

Amer. sociol. Rev. American Sociological Review, American Sociological Society, U. S. Dept. of Agriculture, Washington, D. C.

Ann. Amer. Acad. polit. soc. Sci. Annals of the American Academy of Political and Social Science, 3457 Walnut St., Philadelphia, Penn.

British Information Services, 30 Rockefeller Plaza, New York, N. Y.

Brit. J. Med. Psychol. The British Journal of Medical Psychology, 11 Kent Terrace, Regents Park, London, N. W. 1, England.

Brit. J. Ophthal. The British Journal of Ophthalmology, George E. Pulman & Sons, Ltd., 24 Thayer St., Marylebone, London, W. 1., England

Brookings Institution, 722 Jackson Place, Washington, D. C.

Bull. Etud. Portug. Bulletin des Etudes Portugaises, Coimbra. Universidade Institut francais de Portugal, Coimbra, Portugal.

Bull. Menninger Clin. Bulletin of the Menninger Clinic, Topeka, Kan.

Bull. New Engl. Med. Cent. Bulletin of the New England Medical Center, 30 Bennet St., Boston, Mass.

Burgess Publishing Co., 426 S. 6th St., Minneapolis, Minn.

Calif. Conf. of Social Work. California Conference of Social Work, c/o M. R. Miller, 1209 Crenshaw Blvd., Los Angeles, Calif.

Calif. J. second Educ. California Journal of Secondary Education, California Society of Secondary Education, Rooms 9-10, Haviland Hall, Berkeley, Calif.

Cambridge Analytical Services, 1278 Massachusetts Ave., Cambridge, Mass.

Carnegie Inst. of Tech. Carnegie Institute of Technology, Pittsburgh, Pa.

Cath. educ. Rev. Catholic Educational Review, Catholic Education Press, 1326 Quincy St., N. E., Washington, D. C.

137696

Catholic Youth Organization of the Archdiocese of New York, 35 East 51st St., New York, N. Y.

Character & Pers. Character and Personality, Duke University Press, Durham, N. C.

Chemical Publishing Co., 234 King St., Brooklyn, N. Y.

City College Store Press, Convent Ave. & 139th St., New York, N. Y.

Columbia Univ. Press, 2960 Broadway, New York, N. Y.

Commonwealth Fund, 41 E. 57th St., New York, N. Y.

Compass. The Compass, American Association of Social Workers, 130 E. 22nd St., New York, N. Y.

Conf. Board rept. studies in Personnel Pol. National Industrial Conference Board, Inc., 247 Park Ave., New York, N.Y.

Conn. Medical Journal. The Connecticut State Medical Journal, 54 Church St., Hartford, Conn.

Connecticut State Department of Education, State Office Bldg., Hartford, Conn.

Crippled Child. The Crippled Child, National Society for Crippled Children of the U.S.A., Inc., Elyria, Ohio.

Dis. nerv. Syst. Diseases of the Nervous System, 500 N. Dearborn St., Chicago, Ill.

Dutton. E. P. Dutton & Company, Inc., 300 4th Ave., New York, N. Y.

Educ. psychol. Measmt. Educational and Psychological Measurement, Science Research Associates, 1700 Prairie Ave., Chicago, Ill.

Educ. Rec. Educational Record, American Council on Education, 744 Jackson Place, Washington, D. C.

Educ. Rec. Suppl. Bull. Educational Record Supplementary Bulletin, American Council on Education, 744 Jackson Place, Washington, D. C.

Educ. Res. Bull., Ohio St. Univ. Educational Research Bulletin, Bureau of Educational Research, Ohio State University, Columbus, Ohio.

Educ. Trends. Educational Trends, School of Education, Northwestern University, Evanston, Ill.

Employment Sec. Rev. Employment Security Review, Government Printing Office, Washington, D. C.

Executives Serv. Bull. Executives Service Bulletin, Metropolitan Life Ins. Co., One Madison Ave., New York, N. Y.

Factory Management and Maintenance. McGraw-Hill Pub. Co., Inc., 330 West 42nd St., New York, N. Y.

Family Welfare Association of America, 122 E. 22nd St., New York, N. Y.

Farrar & Rinehart, Inc., 232 Madison Ave., New York, N. Y.

Fortune. Time, Inc., 330 E. 22nd St., Chicago, Ill.

Garden City Publishing Co., Inc., Garden City, N. Y.

Ginecologia. La ginecologia, Via Martiri Fascisti, 15, Torino, Italy.

Government Printing Office, Washington, D.C.

Harper. Harper & Brothers, 49 E. 33rd St., New York, N. Y.

Harper's Mag. Harper's Magazine, Harper and Brothers.

Harvard Business Review. McGraw-Hill Book Company, 330 W. 42nd St., New York, N. Y.

Harvest House, 50 W. 17th St., New York, N.Y.

H. M. Stationery Office, Agency for North America: British Information Services, 30 Rockefeller Plaza, New York, N. Y.

Home Owners' Loan Corporation, Chicago. Chicago Regional Office, Home Owners' Loan Corporation, Chicago, Ill.

Houghton Mifflin Company, 2 Park St., Boston, Mass.

Illinois med. J. Illinois Medical Journal, 30 N. Michigan Ave., Chicago, Ill.

Industr. Med. Industrial Medicine, Industrial Medicine Publishing Co., 605 N. Michigan Ave., Chicago, Ill.

Industr. Psychotech. Industrielle Psychotechnik, Berlin, Germany.

Industrial Relations Section, Princeton University, Princeton, N. J.

Infantry J. Infantry Journal, Infantry Building, 1115 17th St., N. W., Washington, D. C.

Institute of Adult Education, Teachers College, Columbia University, New York, N. Y.

Institute for Psychoanalysis, 45 E. Ohio St., Chicago, Ill.

Institute of Women's Professional Relations, Connecticut College for Women, New London, Conn.

International Labour Office, 3480 University St., Montreal, Canada.

International Labour Review. International Labour Office.

J. abnorm. soc. Psychol. Journal of Abnormal and Social Psychology, American Psychological Association, Inc., Northwestern University, Chicago, Ill.

J. Amer. Ass. colleg. Registr. Journal of the American Association of Collegiate Registrars, Temple University, Philadelphia, Pa.

J. Amer. med. Ass. Journal of the American Medical Association, 535 N. Dearborn St., Chicago, Ill.

J. Amer. statist. Ass. Journal of the American Statistical Association, 1603 K St., N. W., Washington, D. C.

J. appl. Psychol. Journal of Applied Psychology, American Psychological Association, Inc., Northwestern University, Evanston, Ill.

J. consult. Psychol. Journal of Consulting Psychology, 525 West 120th St., New York, N. Y.

J. educ. Psychol. The Journal of Educational Psychology, Warwick & York, Inc., 10 E. Centre St., Baltimore, Md.

J. educ. Res. Journal of Educational Research, Department of Education, University of Wisconsin, Madison, Wis.

J. educ. Sociol. Journal of Educational Sociology, Payne Educational Sociology Foundation, Inc., 32 Washington Place, New York, N. Y.

J. exp. Educ. Journal of Experimental Education, University of Wisconsin, Madison, Wis.

J. gen. Psychol. The Journal of General Psychology, Journal Press, 2 Commercial St., Provincetown, Mass.

J. higher Educ. Journal of Higher Education, Bureau of Educational Research, Ohio State University, Columbus, Ohio.

J. ment. Sci. The Journal of Mental Science, Barnwood House, Gloucester, England.

J. Mich. Med. Soc. Journal of the Michigan State Medical Society, 2020 Olds Tower Bldg., Lansing, Mich.

J. Psychol. Journal of Psychology, Journal Press, 2 Commercial St., Provincetown, Mass.

J. soc. Psychol. Journal of Social Psychology, Journal Press, 2 Commercial St., Provincetown, Mass.

Labor Information Bull., Government Printing Office, Washington, D. C.

Lancet. The Lancet, 7 Adam St., Adelphi, London, W. C. 2, England.

Laryngoscope, 640 S. Kingshighway, St. Louis, Mo.

Lyons & Carnahan, 2500 Prairie Ave., Chicago, Ill.

Macmillan Company, 60 Fifth Ave., New York N. Y.

Manpower Review, Government Printing Office, Washington, D. C.

Marriage & Family Living, National Conference on Family Relations, Menasha, Wis.

McDonnell & Co., 119 W. Park Ave., Champaign-Urbana, Ill.

McGraw-Hill Book Co., 330 W. 42nd St., New York, N. Y.

Med. Clin. N. Amer. The Medical Clinics of North America, W. B. Saunders Co., W. Washington Sq., Philadelphia, Pa.

Med. Rec., N. Y. Medical Record, 215 Fourth Ave., New York, N. Y.

Ment. Hyg., N. Y. Mental Hygiene, National Committee for Mental Hygiene, Inc., 1790 Broadway, New York, N. Y.

Metropolitan Employment Counsellors, 505 Fifth Ave., New York, N. Y.

Minn. Med. Minnesota Medicine, 2642 University Ave., St. Paul, Minn.

Monthly Labor Review, Government Printing Office, Washington, D. C.

Muhlenberg Press, 1228 Spruce St., Philadelphia, Pa.

Nation. The Nation, 55 Fifth Ave., New York, N. Y.

National Association of Deans and Advisors of Men, 152 Administration Bldg., Urbana, Ill.

National Association of Secondary-School Principals, 1201 16th St., N. W., Washington, D. C.

Nat. Bur. of econ. Research. National Bureau of Economic Research, Inc., 1819 Broadway, New York, N. Y.

National Foreman's Institute, Inc., Deep River, Conn.

National Tuberculosis Assoc., 1790 Broadway, New York, N. Y.

Nav. med. Bull., Wash. United States Naval Medical Bulletin, Government Printing Office, Washington, D. C.

New Christianity, Powell Printing Co., 34 Brattle St., Cambridge, Mass.

New Departure Mfgr. Co., Bristol, Conn.

New Engl. J. Med. New England Journal of Medicine, 8 The Fenway, Boston, Mass.

N. Y. State Dept. of Civil Service, Albany, N. Y.

N. Y. St. J. Med. New York State Journal of Medicine, 292 Madison Ave., New York, N. Y.

Noble & Noble, Publishers, Inc., 725 Fifth Ave., New York, N. Y.

Occupational Index, Inc., New York University, Washington Square East, New York, N. Y.

Occup. Monogr. Occupational Monographs, Science Research Associates, 1700 Prairie Ave., Chicago, Ill.

Occup, Psychol., Lond. Occupational Psychology, National Institute of Industrial Psychology, Aldwych House, London, W. C. 2, England.

Occup. Ther. Occupational Therapy and Rehabilitation, Williams & Wilkins Co., Mt. Royal and Guilford Aves., Baltimore, Md.

Occupations, National Vocational Guidance Association, Inc., 525 West 120th St., New York, N. Y.

Oto-rhino-laryng. L'oto-rhino-laryngologie internationale, Librairie Arnette, 2 rue Casimir-Dela-vigne, Paris, France.

Outlook for the Blind and The Teachers Forum, American Foundation for the Blind, 15 W. 16th St., New York, N. Y.

Pap. Amer. Congr. gen. Semant. Papers of the American Congress on General Semantics, University of Denver, Denver, Colo.

Personnel, American Management Association, 330 W. 42nd St., New York, N. Y.

Person. Adm. Personnel Administration, Society for Personnel Administration, P. O. Box 266, Washington, D. C.

Person. J. Personnel Journal, Personnel Research Federation, 60 E. 42nd St., New York, N. Y.

Philosophical Library, 15 E. 40th St., New York, N. Y.

Pittsb. Scho. Pittsburgh Schools, c/o Superintendent of Schools, Pittsburgh, Pa.

Practitioner, 5 Bentinck St., London, W. 1., England.

Prentice-Hall, Inc., 70 Fifth Ave., New York, N. Y.

Proc. Inst. adm. Off. higher Instns. Proceedings of the Institute of Administrative Officers of Higher Institutions, University of Chicago, Chicago, Ill.

Proc. Okla. Acad. Sci. Proceedings of the Oklahoma Academy of Science, University of Oklahoma, Norman, Okla.

Proc. R. Soc. Med. Proceedings of the Royal Society of Medicine, Longmans, Green & Co., Ltd. of Paternoster Row, 43 Albert Drive, London S. W. 19, England.

Psychol. Bull. Psychological Bulletin, American Psychological Association, Inc., Northwestern University, Evanston, Ill.

Psychological Corporation, 522 Fifth Ave., New York, N. Y.

Psychosom. Med. Psychosomatic Medicine, Division of Anthropology and Psychology, National Research Council, Williams & Wilkins, Mt. Royal & Guilford Aves., Baltimore, Md.

Public Administration, Institute of Public Administration, Treetops, Rucklers Lane, King's Langley, Herts., England.

Public Administration Service, 1313 E. 60th St., Chicago, Ill.

Publ. Affairs Pamphl. Public Affairs Pamphlets, Public Affairs Committee, 30 Rockefeller Plaza, New York, N. Y.

Publ. Clark Univ. Libr. Publications of the Clark University Library, Clark University, Worcester, Mass.

Publ. Hlth. Nurse. Public Health Nurse, National Organization for Public Health Nursing, 1790 Broadway, New York, N. Y.

Publ. Hlth. Rep., Wash. Public Health Reports, Government Printing Office, Washington, D. C.

Public Management, International City Managers' Association, 1313 E. 60th St., Chicago, Ill.

Publ. Person. Review. Public Personnel Review, Civil Service Assembly of the United States and Canada, 1313 E. 60th St., Chicago, Ill.

Public Welfare, American Public Welfare Association, 1313 E. 60th St., Chicago, Ill.

Quart. J. Speech. The Quarterly Journal of Speech, National Association of Teachers of Speech, Wayne University, Detroit, Mich.

Relig. Educ. Religious Education, Religious Education Association, 59 East Van Buren St., Chicago, Ill.

Res. Rep. Ser. industr. Relat. Princeton Univ. Research Report Series, Industrial Relations Section, Princeton University, Princeton, N. J.

Rev. educ. Res. Review of Educational Research, National Education Association of the United States, 1201 Sixteenth St., N. W., Washington 6, D. C.

Ronald Press Company, 15 E. 26th St., New York, N. Y.

Rutgers Univ. Stud. Educ. Rutgers University Studies in Education, Rutgers University, New Brunswick, N. J.

Saunders. W. B. Saunders Co., 218 West Washington Square, Philadelphia, Pa.

Sch. Coll. Plcmt. School and College Placement, The Association of School and College Placement, 530 Walnut St., Philadelphia 5, Pa.

Sch. & Soc. School and Society, 525 West 120th St., New York, N. Y.

Sch. Rev. The School Review, Department of Education, University of Chicago, Chicago, Ill.

Science, Science Press, Queen St. & McGovern Ave., Lancaster, Pa.

Sci. Mon., N. Y. Scientific Monthly, Queen St. & McGovern Ave., Lancaster, Pa.

Science Press. The Science Press, Queen St. & McGovern Ave., Lancaster, Pa.

Science Research Associates, 1700 Prairie Avenue, Chicago, Ill.

Sherwood Press. The Sherwood Press, Inc., Box 552, Edgewater Branch, Cleveland, Ohio.

Simon & Schuster, 1230 Sixth Ave., New York, N. Y.

Smith Coll. Stud. soc. Work. Smith College Studies in Social Work, Smith College School for Social Work, Northampton, Mass.

Turner E. Smith & Co., 441 West Peachtree St., Atlanta, Ga.

Social Secur. Bull. Social Security Bulletin, Government Printing Office, Washington, D. C.

Social Serv. Rev. Social Service Review, University of Chicago Press, 5750 Ellis Ave., Chicago, Ill.

S. Econ. J. Southern Economic Journal, P. O. Box 389, Chapel Hill, N. C.

Stanford Univ. Press, Stanford University, Palo Alto, Calif.

State Government, 1313 E. 60th St., Chicago, Ill.

Stud. higher Educ. Purdue Univ. Studies in Higher Education, Purdue University, Lafayette, Ind.

Teachers College, Columbia University, New York, N. Y.

Teach. Coll. Rec. Teachers College Record, Teachers College, Columbia University, New York, N. Y.

Tool Engr. Tool Engineer, American Society of Tool Engineers, Bramson Publishing Co., 2842 W. Grand Blvd., Detroit, Mich.

Trans. Kans. Acad. Sci. Transactions of the Kansas Academy of Science, University of Kansas Library, Lawrence, Kan.

Trans. N. Y. Acad. Sci. Transactions of the New York Academy of Science, 79th St. and Central Park West, New York, N. Y.

U. S. Off. Educ. Bull. U. S. Office of Education Bulletin, Government Printing Office, Washington, D. C.

Univ. of Chicago Bookstore, 5802 Ellis Ave., Chicago, Ill.

Univ. of Minn. Press. University of Minnesota Press, Minneapolis, Minn.

Vocational Trends, Science Research Associates, 1700 Prairie Ave., Chicago, Ill.

War. Med., Chicago. War Medicine, American Medical Association, 535 N. Dearborn St., Chicago, Ill.

Welfare Council of New York City, 44 E. 23rd St., New York, N. Y.

Williams & Wilkins Company, Mt. Royal & Guilford Aves., Baltimore, Md.

World Book Co., Yonkers-on-Hudson, N. Y.

AUTHOR INDEX

Abel, T. M. 26
Allen, C. E., Jr. 273
Allen, W. E. 308
Alsberg, J. 213
American Council on Education 422
Amlie, T. R. 200
Anderson, H. D. 182, 183
Anderson, I. H. 399
Anderson, R. N. 214
Anderson, V. A. 373
Anon. 1, 58, 59, 115, 145, 184, 201, 239, 266, 291, 292, 293, 294, 329, 423, 424
Anthonisen, M. R. 351
Appley, L. A. 425

Bailey, R. J. 460
Baker, H. 2, 90
Baker, L. N. 240
Barden, G. A. 325
Barker, R. G. 267
Barron, M. E. 3
Baruch, D. W. 91
Basler, R. P. 400
Bear, R. M. 407
Bell, H. M. 116
Bell, J. E. 374
Bell, R. 398
Bender, J. F. 462
Bennett, M. E. 330
Berdie, R. F. 117, 331, 367, 463
Berman, A. B. 473
Bernard, H. W. 352
Berrien, F. K. 401
Best, H. 268
Bingham, W. V. 426, 427, 428, 464
Biram, J. H. 269
Black, A. L. 309
Blain, D. 70
Blood, W. 71
Bond, E. A. 402
Bordin, E. S. 368, 369, 370, 396
Boynton, P. W. 146
Brewer, J. M. 215
Brickner, R. M. 270
British Information Services 429
Brooke, E. E. 147
Brosin, H. W. 295
Broughton, P. S. 148
Brown, C. W. 403
Brown, J. S. 27
Brown, M. 72
Buchanan, A. 92
Burling, T. 73, 74
Burns, J. B. 28
Burns, R. K. 139

Cameron, E. S. 75
Capel, E. H. 76
Cardell, A. J. 157
Carlisle, N. V. 158
Carlson, A. J. 60
Carmel, D. L. 401
Carmichael, L. 159, 160, 161, 162
Carpenter, H. S. 118
Carrier, B. 353, 354
Chambers, M. M. 478
Chapman, P. W. 216
Charters, W. W. 404
Chassell, J. 332
Chester, E. P. 271
Clark, F. E. 217
Clark, K. E. 365
Cleeton, G. U. 4, 29
Coates, C. B. 430
Coe, B. H. 479
Cohn, A. 67
Cole, R. C. 218
Connecticut State Department of Education 140, 141, 142
Cookingham, W. B. 136
Copp, T. 310, 311
Court, A. T. 93
Cowdery, E. V. 61
Coyer, E. J. 5
Crammantte, A. B. 312
Cunliffe, R. B. 461
Curran, C. A. 470

Davenport, D. H. 185
David, P. T. 119
Davidson, P. E. 182, 183
Dearborn, W. F. 399
Denny-Brown, D. 447, 448
Digna, M. 405
Doherty, W. B. 449
D'Oliveira Guimaes, J. J. 219
Drake, C. A. 6, 220
Dreese, M. 7, 149, 186, 375
Drury, R. F. 167
Dublin, L. I. 177
Duckat, W. 163
Dulsky, S. G. 221, 222
Dunlap, J. W. 333, 376
Durand, J. D. 241
Dvorak, B. J. 192

Eckert, R. E. 363
Edwards, A. C. 164
Edwards, A. M. 187
Edwards, R. 223
Eisler, H. E. 8
Eisman, L. 165
Elliott, R. M. 313
Elton, F. J. 314
Emmons, R. W. 296
Engelmann, W. 224
England, R. 431
Erickson, E. 262
Ewing, I. R. 272

Fabricant, S. 188
Fairbairn, W. R. D. 450
Faust, J. F. 242
Fear, R. A. 9
Feder, D. D. 334
Fenton, N. 465, 471
Field, G. 461
Finlay, W. W. 30
Fite, H. 31
Folsom, J. K. 67
Ford, E. 62
Fowler, E. P. 451
Fredenburgh, F. A. 335, 377
Frey, H. 272
Fry, C. C. 355, 356
Fry, J. H. 32

Gans, M. G. 315
Garrett, A. 466
Gawan, L. R. 452
Gaylord, G. 480
George, I. L. 273
George, W. E. 30
Gerken, C. d'A. 124
Giberson, L. G. 33, 63, 77, 78, 79
Gildea, M. C. L. 80
Ginzberg, E. 432
Gleason, C. W. 274
Glover, K. 94
Gordon, H. P. 406
Granger, L. B. 120
Gray, C. 202
Gray, R. C. 453
Gray, W. H., Jr. 378
Great Britain 95, 275
Greenburg, L. 276
Greene, K. B. 243
Greenleaf, W. J. 133, 134, 135, 234, 349

Habbe, S. 479
Hahn, M. E. 124
Hale, W. W. 10

Hamill, R. C. 454
Hamilton, S. L. 336
Hanmon, B. 280
Hart, F. E., Jr. 316
Harvey, V. K. 297
Harwood, J. 71
Harwood, S. 11
Haskins, J. 81
Hawkins, L. S. 179
Hays, H. 277
Herbert, E. 461
Heyel, C. 34
Hickey, M. A. 244
Hinckley, W. W. 347
Hinrichs, A. F. 203
Hollinshead, B. S. 379
Home Owners' Loan Corporation 150
Hooks, J. M. 258
Hopkins, E. H. 380
Hoppock, R. 35, 36, 127, 131
Hoslett, S. 12
Howard, L. S. 337
Huber, C. B. 455
Hudson, H. 278
Humiston, T. F. 225
Hutson, P. W. 128, 129, 130

Ichheiser, G. 37
Imus, H. A. 407
Institute of Adult Education 433
Institute for Psychoanalysis 96
Institute of Women's Professional
Relations 245, 246
International Labour Office . . . 204, 205

Jack, L. B. 206
Jackson, J. J. 13
Jager, H. A. 179, 226
Jameson, S. H. 357
Jamieson, H. W. 434
Jamison, C. L. 435
Johnstone, R. T. 279
Jones, V. 381
Jordon, B. 9

Kaufman, M. R. 67
Kawin, E. 358
Kelly, F. J. 346
Kempfer, H. 121
Kennedy, J. L. 401
Kennedy, L. 469
Kitson, H. D. 227, 228
Kopas, J. S. 382
Kounin, J. S. 334
Kuder, G. F. 265
Kuh, C. 280

Kushnick, W. H. 14

Laird, D. A. 97
Laird, E. C. 97
Lancaster, W. H. 151
Landy, E. 122, 123
Larsen, R. P. 421
Lavos, G. 298, 299, 300
Lawton, G. 64, 65, 66, 67
Laycock, S. R. 408
Lefever, D. W. 472
Leonard, E. A. 383
Lewinsky, H. 82
Livingood, F. G. 359
Livingstone, R. S. 30
Lloyd-Jones, E. 384
Logie, I. R. 166
Longarzo, L. C. 247
Lorge, I. 67, 68
Loring, J. C. G. 281
Love, L. L. 364
Luongo, E. P. 297
Lurie, W. A. 38, 229
Lynch, D. L. 301
Lynch, J. T. 152
Lyons, G. J. 153

Macdonald, M. E. 317
Manoil, A. M. 15
Marquis, D. G. 318
Marquis, D. P. 282
Marquit, S. 473
Marsh, C. J. 385
Martin, H. C. 153
Marzolf, S. S. 474
Masciotta, A. 98
Masincup, W. E. 197
Mathewson, R. H. 141, 142
Maxcy, E. C. 16
McCabe, J. E. 364
McCaul, R. L. 409
McClusky, H. Y. 39
McFarland, R. A. 69
McGowan, C. L. 17, 18
McLean, D. 481
McMillan, L. F. 254
McMurray, R. N. 40
McNelly, A. E. 410
McPeak, C. F. 41
Meade, J. 99
Menefee, S. C. 189
Menninger, K. A. 83
Merriam, T. W. 386
Metropolitan Employment Counsellors . 154
Mettert, M. T. 108
Minski, L. 84
Moehrle, P. H. 99

Moody, J. E. 30
Mooney, R. L. 387
Moore, B. V. 464
Moore, L. 256
Morkovin, B. V. 302
Morse, E. C. 30
Mulford, M. 100

National Foreman's Institute 101
National Industrial Conference Board. 248
Nelson, C. J. 167
Nelson, E. 42, 388
New Departure Mfgr. Co. 436
Newman, D. K. 110
Newman, S. C. 338
New York State Department of Civil
Service 168
Niemoeller, A. F. 283, 284
Novis, F. W. 282
Nyswander, R. F. 258

O'Brien, J. J. 461
Occupational Index 131
Odom, C. L. 35
Oldfield, R. C. 467
Orata, P. T. 136, 137
O'Rourke, L. J. 155
O'Shea, H. E. 360

Parney, F. S. 85
Partington, J. E. 303
Paterson, D. G. 43, 124, 365
Peatman, J. G. 389
Perkins, F. 249
Perkins, J. A. 156
Peterson, J. C. 339
Pidgeon, M. E. 250
Pirups-Hvarre, C. C. 315
Porter, E. H., Jr. 366
Powdermaker, F. 70
Powell, L. 19
Preston, G. H. 437
Proffit, M. M. 348

Ratcliffe, E. B. 346
Reeves, F. W. 125
Reid, M. G. 251
Remmers, H. H. 340
Retan, G. A. 86
Riches, E. J. 206
Robinson, F. P. 411
Robinson, M. V. 107
Rodger, A. 438
Rogers, C. R. 475
Romano, J. 87

Rorty, J. 427, 428
Rose, F. C. 415
Rosenbaum, M. 87
Rostow, E. G. 355, 356
Rothney, J. W. M. 407
Ruch, G. M. 179, 477
Runes, D. D. 449
Rush, H. 286
Russell, D. H. 408
Russell, J. D. 390
Ryan, A. J. 319

Sallak, V. J. 320
Sarbin, T. R. 397, 476
Schild, H. S. 19
Schilder, P. 67
Schindler, C. J. 482
Schlotterbeck, K. T. 207
Schmidt, F. 44
Schneidler, G. G. 367
Schultz, J. R. 391
Schurr, C. G. 285
Segel, D. 348, 477
Seidenfeld, M. A. 321, 456
Seidman, H. 25
Seidman, J. M. 45, 46, 53
Selling, L. S. 88, 89
Seward, G. H. 102
Shaffer, R. H. 36
Sharp, S. L. 412
Shartle, C. L. 169,170, 171, 190, 191, 192
Shultz, I. T. 286
Shuttleworth, F. K. 193, 194
Siegel, H. 439
Silvers, C. W. 20
Simpson, R. G. 413, 414
Sloper, K. 483
Small, G. D. 341
Smith, M. L. 172
Snavely, G. E. 342
Snell, A. C. 304
Sobel, L. H. 120
Solomon, J. C. 287
Sommer, C. S. 457
Spencer, L. M. 208
Spengler, J. J. 173
Spiegler, S. 127
Spoerl, H. D. 484
Stalley, M. 21
Stead, W. H. 195, 196, 197, 209
Stevens, R. B. 252
Stewart, M. S. 440
Stiglits, H. 461
Stogdill, E. L. 343
Stokes, A. B. 272
Stone, C. H. 43
Stott, M. B. 230

Stover, E. M. 322
Strang, R. 415
Strayer, F. J. 39
Strickland, V. L. 339
Stromberg, E. L. 344
Stuart-Bunning, G. H. 253
Studebaker, J. W. 231
Stump, N. F. 392
Super, D. E. 47, 232
Sutermeister, R. A. 48
Sutherland, R. L. 49
Symonds, P. M. 50, 51

Tallman, F. F. 52
Tead, O. 22
Thomas, R. E. 326
Thompson, A. 103
Thorndike, E. L. 233
Tibbitts, F. L. 198
Toyoda, B. I. 323
Traxler, A. E. 132
Triggs, F. O. 416, 417, 418
Turrell, A. M. 472

U. S. Bureau of the Budget 174
U. S. Bureau of the Census 104, 175, 199
U. S. Civil Service Commission
176, 254, 305, 306
U. S. Division of Labor Standards . . 177
U. S. Employment Service 178, 255
U. S. House of Representatives . 324, 325
U. S. Labor Statistics Bureau 288
U. S. National Resources Planning
Board 210
U. S. Office of Education . 133, 134, 135
136, 137, 143, 179, 211, 234, 256, 326
345, 346, 347, 348, 349, 393, 477
U. S. Public Health Service 289
U. S. Senate 327, 458
U. S. State Department 350
U. S. Veterans Administration 441
U. S. War Department 23, 442, 443
U. S. War Manpower Commission
180, 235, 444, 445
U. S. Women's Bureau . . . 105, 106, 107
108, 109, 110, 111, 112, 113, 257, 258
259, 260, 261, 262, 263

Vane, R. J. 177
Van Gelder, R. 278
Various . . . 126, 138, 144, 290, 394, 446
Vernon, H. M. 71
Vernon, M. D. 114
Viteles, M. S. 236, 328
Vocational Guide 139

Wallar, G. A. 237
Walters, J. E. 264
Ward, M. F. 459
Watkins, J. G. 24
Watson, G. 46, 53
Watson, M. E. 361
Webber, A. J. 468
Weinberg, J. 457
Weiss, A. 229
Weitzel, H. I. 472
Welch, E. H. 185
Wermiel, B. 164
Wesley, S. M. 282
Wilkins, W. 469
Wilkinson, W. H. H. 120
Williamson, E. G.
212, 368, 369, 370, 395, 396, 397
Williamson, G. H. 307
Winston, F. 362
Winterbourn, R. 238
Witty, P. A. 419
Wolff, J. L. 54
Worcester, D. A. 420
Wren, H. A. 55, 56
Wrenn, C. G. 371, 372, 398, 421
Wright, H. A. 57
Wright, J. C. 211
Wright, K. R. 172

Yavner, L. E. 24

Zapoleon, M. W. 143, 256
Zorbaugh, G. S. M. 181, 265

3 1197 00214 8440